

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

Tuesday, October 25, 2016

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Mayor John Spencer, Councilmembers Kim Daughtry, Sam Low, Kurt Hilt, Todd Welch, Rauchel McDaniel, Kathy Holder, Marcus Tageant

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: Interim City Administrator Mary Swenson, Finance Director/City Clerk Barb Stevens, Community Development Director Russ Wright, Public Works Director Mick Monken, Police Chief John Dyer, Human Resources Director Steve Edin, City Attorney Grant Weed, Associate Planner Jill Meis

OTHERS: None

Pledge of Allegiance: Michael Bowers, General Manager of the Lake Stevens Sewer District, led the Pledge of Allegiance.

Roll Call: All councilmembers present.

Approval of Agenda: Moved by Councilmember Holder, seconded by Councilmember Hilt, to approve the agenda with the changes as noted and with the addition of an Executive Session to discuss real estate matters. On vote the motion carried (7-0-0-0).

Guest Business: Annie Peterson, 427 101st Ave NE, spoke about the work of the Snohomish Health District in support of healthy communities and tobacco and marijuana use prevention.

Council Business:

- Councilmember Daughtry: Snohomish County Committee for Improved Transportation (SCCIT).
- Councilmember Low: Executive Staff, Grade Road opening.
- Councilmember Hilt: Department of Emergency Management.
- Councilmember Welch: No report.
- Councilmember McDaniel: Fire District.
- Councilmember Holder: No report.
- Councilmember Tageant: Sewer District, Chamber of Commerce.

Mayor's Business: Multiple meetings, City Administrator candidates' reception and interviews.

City Department Report.

- Interim City Administrator Swenson: no report.

- Public Works Director Monken: WSDOT 204/Hwy 9 meeting, multi-agency emergency preparedness meeting, mechanic hired.
- Community Development Director Wright: meetings with stakeholders re downtown, Soper Hill property.
- Finance Director/City Clerk Stevenson: upcoming State audit, online monthly reports, Deputy City Clerk Pugh returning from leave.
- Police Chief Dyer: Received new boat, upcoming testing for Sergeant.
- Human Resources Director Edin: Washington Cities Insurance Authority (WCIA) compact requirements.
- City Attorney Weed: no report.

Consent Agenda:

MOTION: Mayor Spencer noted Item B, approval of City Council Regular Meeting Minutes of October 11, 2016 was moved to Action Item A. Moved by Councilmember Welch, seconded by Councilmember Hilt, to approve the Consent Agenda, as revised: (A) 2016 Vouchers [Payroll Direct Deposits of \$165,826.29, Payroll Check Nos. 41272-41273 totaling \$ 5,035.87, Tax Deposits of \$68,082.83, Electronic Funds Transfers (ACH) totaling \$4,202.46, Claims Check Nos. 41274-41353 totaling \$526,421.42, Void Checks 39461, 40468, 40206, 39764, 39467, 40483, 40144 totaling (\$866.46), Total Vouchers Approved: \$768,702.41], (B) Moved to Action Item A, (C) Adopt Resolution 2016-20 Declaring an Emergency re Storm Event (D) Approve Limited Public Work Contract with Avid Tree Care for Emergency Tree Removal. On vote the motion carried (7-0-0-0).

Action Items:

Approve City Council Regular Meeting minutes of October 11, 2016

Director Wright reviewed the corrections to the "Update to Long Range Planning Work Plan" section of the minutes.

MOTION: Moved by Councilmember Holder, seconded by Councilmember Daughtry, to Approve the City Council Regular Meeting minutes of October 11, 2016 as corrected. On vote the motion carried (7-0-0-0).

Adopt Resolution 2016-21 re Annexation Plan: Director Wright presented the background on the proposed resolution establishing an annexation strategy for the remaining Lake Stevens UGA and answered the council's questions.

MOTION: Moved by Councilmember Tageant, seconded by Councilmember Hilt, to approve Resolution 2016-21 adopting an annexation plan and recommending zoning for future annexation areas. On vote the motion carried (7-0-0-0).

Approve Resolution 2016-17 re Health Reimbursement Arrangement Voluntary

Employees' Beneficiary Association (VEBA) Plan: Director Edin presented information on Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plans, which provide tax-free, defined contribution accounts for employees to reimburse non-covered health care expenses. Councilmembers' questions were answered.

MOTION: Moved by Councilmember Low, seconded by Councilmember Daughtry, to approve Resolution 2016-17 authorizing the establishment of the HRA/VEBA Plans and authorizing the Mayor to sign the Employer Adoption Agreement with Gallagher Benefit Services, Inc. On vote the motion carried (7-0-0-0).

Approve Supplement Agreement No. 2 with Crux re: Aerator Riser Assembly Removal:
Director Monken presented the background information and answered Council's questions.

MOTION: Moved by Councilmember Low, seconded by Councilmember McDaniel, to authorize the Mayor to execute Professional Service Agreement Supplemental No. 2 with CRUX Diving & Salvage, Inc. for an amount of \$56,355.75 for the removal and salvage of aerator riser, platform, air distribution header, and aerator supply lines. On vote the motion carried (7-0-0-0).

Discussion Items:

2016 Pavement Survey Update: Civil Engineer Emerson presented information on the citywide pavement evaluation being conducted by Tetra Tech and answered Council's questions.

Citywide Beautification Plan: Associate Planner Meis presented information on the beautification plan and answered Council's questions.

Executive Session: At 7:50 pm Mayor Spencer called for a ten-minute executive session to discuss real estate and property values. At 8 pm, the Executive Session was extended to 8:10 pm. The Executive Session ended at 8:10 pm and no action was taken.

Adjourn:

Moved by Councilmember Low, seconded by Councilmember Tageant to adjourn the meeting at 8:10 p.m. On vote the motion carried (7-0-0-0).



John Spencer, Mayor



Kathy Pugh, Deputy City Clerk