

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, February 6, 2018

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Council President Tageant

ELECTED OFFICIALS PRESENT: Mayor John Spencer and Councilmembers Marcus Tageant, Kim Daughtry, Gary Petershagen, Kurt Hilt, Todd Welch, Raichel McDaniel and Brett Gailey

ELECTED OFFICIALS ABSENT: None.

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Community Development Director Russ Wright, City Clerk Kathy Pugh, Police Chief John Dyer

OTHERS:

Updated City Council Rules of Procedure: City Administrator Brazel provided an overview of the changes to the updated Council Rules of Procedure and explained per diem travel reimbursement, and how the Travel Policy works. The Travel Policy will be removed from the procedures as it is a stand-alone policy. Following discussion there was concurrence that up to three councilmembers will participate in boards and commissions interviews. This would include the appointed liaison and two councilmembers who are appointed to participate in the interview process at the beginning of each year. There was consensus that Councilmembers Petershagen and McDaniel will be appointed for this purpose for 2018.

Downtown EIS: Director Wright presented a PowerPoint and reviewed the SEPA review process, including the timeline, saying this will allow for review of impacts and potential impacts. Director Wright also reviewed the proposed three alternatives and said that Council may select one of the alternatives presented or a hybrid alternative. The proposed three alternatives were reviewed and discussed in detail. Discussion included how traffic flows will work, particularly with respect to accessing the boat launch, shifting of the City's gateway to SR 92/Grade Road, what the downtown area might look like, including with a conference center facility and new commercial development, and where parking could be located and how it will work with the three proposed alternatives. Council expressed concern with balancing parking with new commercial development and the limited amount of land available to accommodate both parking and business.

Director Wright reviewed various residential density schemes and what types of buildings would accommodate them. He then reviewed Commercial Low Growth and Commercial High Growth scenarios and how they might look in the downtown area. Mayor Spencer suggested it would be prudent to lean toward higher intensity growth to capture vitality that would support the downtown area. Discussion ensued on the difficulties of building in the downtown area due to wetlands and density concerns, and what will attract builders to build in the downtown area.

It was clarified that the EIS will be published in March, and Council's recommendation on a preferred alternative would be made at the next Council meeting. The preferred alternative will set the EIS.

There was consensus to move forward with the higher density alternative.

Proposed New Human Resources/Administrative Support Position: Administrator Brazel reviewed a proposed new position that would provide 75% support for Human Resources and 25% support for Mayor/Executive. The position was discussed at length and Council requested that at least 10% of the position provide support to Council with communication and scheduling.

Council Representatives for Sewer Utility Advisory Board and Boards and Commissions Interviews: Administrator Brazel said that a Utility Advisory Board is being created to assist with the assumption process, and will operate as an oversight committee. Members will be two Sewer Commissioners and two City Councilmembers. The request is that Council appoint two members to participate on this committee. There was a recommendation that Councilmembers Tageant and Petershagen will serve in this capacity. This will be brought back on the Consent Agenda for vote at the next Council meeting.

Mayor Spencer updated that the Assumption Agreement is being targeted for completion by the end of the year, and there will be additional changes occurring over time, such as transfer of assets.

At the retreat, Council requested that up to three Councilmembers participate with candidate interviews for boards and commissions. Staff suggested that the Council liaison for each board and commission be one of those members, and that Council select two additional councilmembers to participate with interviews. There was agreement that Councilmembers McDaniel and Gailey be selected to sit on the interviews, and this will be brought on the Consent Agenda for vote at the next Council meeting. Councilmember Daughtry said he would like to be the third councilmember on the Veterans Commission.

Adjourn:

There being no further business, the meeting was adjourned at 8:37 p.m.



John Spencer, Mayor



Kathy Pugh, City Clerk