

**CITY OF LAKE STEVENS  
CITY COUNCIL SPECIAL MEETING MINUTES**

Tuesday, March 6, 2018  
Lake Stevens Community Center  
1808 Main Street, Lake Stevens

CALL TO ORDER: 7:04 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt, Todd Welch, Rauchel McDaniel, Brett Gailey and Marcus Tageant

ELECTED OFFICIALS ABSENT: None.

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Teri Smith, City Clerk Kathy Pugh

OTHERS:

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**Pledge of Allegiance:** Mayor Spencer led the Pledge of Allegiance.

**Roll Call:** All present.

**Approval of Agenda:** Staff requested the executive session be removed from the agenda.

Moved by Councilmember Hilt, seconded by Councilmember Welch, to approve the agenda as amended. On vote the motion carried (7-0-0-0).

**Citizen Comments:**

Sally Jo Sebring, 1023 99<sup>th</sup> Avenue SE, Lake Stevens, expressed concern regarding continued water issues and communication with staff.

**Council Business:**

- Councilmember Daughtry: Veterans Commission, Everett Rotary Trestle Video Presentation
- Councilmember Hilt: Veterans Commission
- Councilmember Welch: Arts Commission
- Councilmember Gailey: National League of Cities
- Councilmember Tageant: National League of Cities

**Mayor's Business:** Mayor Spencer reported on a meeting with Jonalyn Woolf-Ivory of Snolsle Libraries. Turning to the Trestle, Mayor Spencer said was recently interviewed by KIRO Radio and there was a recent newspaper article.

**City Department Report.**

- City Administrator Gene Brazel: Trestle video will be on Facebook, National League of Cities
- Community Development Director Russ Wright: High School Modernization Project, KPG/Beautification Consultant Open House is March 19; Crandall Arambula-downtown plan finalized for Final Environmental Impact Statement, Request for Qualifications for Architect/Engineering Services for the new Police Department, Soper Hill roundabouts, Planning Commission meeting on March 7, 2018
- Public Works Director Eric Durpos: Callow Road, Oak Road.
- Human Resources Director Teri Smith: AWC-WellCity Award, NeoGov launched, Teamsters meeting
- Finance Director Barb Stevens: Audit Report

**Consent Agenda:**

**MOTION:** Moved by Councilmember Daughtry, seconded by Councilmember Welch, to approve (A) 2017 Vouchers [Payroll Direct Deposits of \$187,018.41, Payroll Checks 44677-44678 totaling \$4,411.28, Tax Deposits of \$66,869.61, Electronic Funds Transfers (ACH) in the amount of \$228,345.61, Claims Check Nos. 44676, 44679-44709 totaling \$106,736.76, Void Check Nos. 44601, 44594 totaling \$33,083.85, Total Vouchers Approved: \$560,297.82]. On vote the motion carried (7-0-0-0).

**Discussion Items:**

Human Resources Director Smith will be the point of contact while the City Administrator, Mayor and Councilmembers are attending National League of Cities.

Responding to Councilmember Hilt's question regarding library funding, Mayor Spencer said that capital projects are funded by a funding district by assessing property owners within the funding district. Libraries are not allowed to use operating budgets or tax assessments for capital projects.

Councilmember Gailey asked how to move the Police Department project forward, and Mayor Spencer responded the City is proceeding with design of the new facility. The Police Department can be built on City property, and there will still be room for a multi-story city hall at a future date.


Councilmember Daughtry wondered if the library could be sited with the Veterans Commission/Family Center/Food Bank facility. He commented the Veterans Commission is moving forward with a needs assessment, and if that is a possibility they will need to know if the library should be included. Mayor Spencer did not believe there is room on the proposed property to include the library. He added the City is working hard to identify a temporary facility for the library, and after that the City will work with the Historical Society to identify a new facility.

There was discussion regarding the City's agreement with Snolsle.

**Study Session:** None.

**Adjourn:**

Moved by Councilmember Welch, seconded by Daughtry to adjourn the meeting at 7:35 p.m. p.m. On vote the motion carried (7-0-0-0).

  
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John Spencer, Mayor *Pro Tem*  
*Marcus Taggart*

  
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Kathy Pugh, City Clerk