

CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES
Tuesday, September 18, 2018
Lake Stevens Community Center
1808 Main Street, Lake Stevens

CALL TO ORDER: 7:00 p.m. by Council Vice President Gary Petershagen

ELECTED OFFICIALS PRESENT: Kim Daughtry, Gary Petershagen, Kurt Hilt, Todd Welch, Raichel McDaniel, and Brett Gailey

ELECTED OFFICIALS ABSENT: Mayor John Spencer, Councilmember Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Human Resources Director Teri Smith, City Clerk Kathy Pugh, IT Manager Troy Stevens and Police Commander Ron Brooks

OTHERS:

2019 Budget: Finance Director Barb Stevens presented a PowerPoint and reviewed estimated revenues and endings for 2018. The estimated 2018 endings are a beginning point for the 2019 budget, and the base budget presented this evening does not include department requests. The Mayor's proposed budget will be presented at the September 25, 2018 workshop. Director Stevens responded to Councilmembers' questions and reviewed the next steps for moving forward with planning the 2019 budget.

Amend LSMC re Yearly Fire Inspection Requirement: Director Wright provided an overview of what services Lake Stevens Fire provides the city under the Interlocal Agreement (ILA), and said that Lake Stevens Fire's authority comes from the International Fire Code (IFC) which is adopted in the Lake Stevens Municipal Code by reference. He commented the National Fire Protection Association set the requirements and schedule for commercial fire. Director Wright requested Council direction and suggested a memorandum of understanding or ILA will be needed to move forward.

Discussion ensued with comments made that the fees for annual inspections are quite high and that all businesses are not equal in their inspection requirements. Responding to a question regarding available options, Director Wright said the city could hire an in-house fire inspector, but the benefit and depth of that position would not outweigh the cost. He noted LSFCD is in the process of lowering inspection fees. Director Wright suggested possibly a sliding fee scale based on square footage. Council provided direction and requested an update in 45 days.

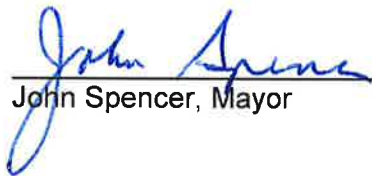
Critical Areas and Shoreline Updates: Director Wright said both the Shoreline Master Program (SMP) and Critical Areas ordinance need to be updated and provided a timeline for both updates. Staff's recommendation is that the Watershed Company assist with updating the Shoreline Master Program, and Director Wright would like to see some flexibility built into the Shoreline Master Program regulations. Discussion ensued, and Director Wright estimated that the SMP updates could be completed by June 2019 and the Critical Areas ordinance could be updated by the end of this year or early 2019.

UTV's: City Administrator Brazel said he has been approached by both citizens and County Councilman Low to allow Wheeled All-Terrain Vehicles. The draft ordinance provided this evening was adopted by City of Monroe, and has been changed to reflect Lake Stevens requirements. Staff requested direction.

Discussion ensued and there was consensus to work with the Police Department and move forward with allowing Wheeled All-Terrain Vehicles.

Adjourn:

There being no further business, Vice President Petershagen adjourned the meeting at 8:25 p.m.



John Spencer, Mayor



Kathy Pugh, City Clerk