

CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, November 13, 2018
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E. Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem Marcus Tageant

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kurt Hilt, Todd Welch, Rauchel McDaniel, and Marcus Tageant

ELECTED OFFICIALS ABSENT: Mayor John Spencer and Councilmember Brett Gailey

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Police Chief John Dyer, Commander Ron Brooks, Human Resources Director Teri Smith, Human Resources/Executive Assistant Julie Good, City Clerk Kathy Pugh, Deputy City Clerk Adri Crim, City Attorney Greg Rubstello, Parks and Recreation Coordinator Jim Haugen, Senior Planner Melissa Place

OTHERS:

Pledge of Allegiance: Mayor Pro Tem Tageant led the Pledge of Allegiance.

Roll Call: Moved by Councilmember Hilt, seconded by Councilmember Welch, to excuse Councilmember Gailey from the meeting. On vote the motion carried (6-0-0-1).

Approval of Agenda: Moved by Councilmember Welch, seconded by Councilmember Daughtry, to approve the agenda. On vote the motion carried (6-0-0-1).

Citizen Comments:

Sally Jo Sebring, 1023 99th Avenue SE, Lake Stevens, commented one of her neighbors was assaulted last year and she would think that all City resources would have been utilized to find out what took place.

Dakota (no last name given), Post Office Box 1415, Lake Stevens, is concerned about the City's lack of attention to handicap parking at the Library, and added that the handicap access button outside the Library building needs to be repaired.

Council Business:

- Councilmember Welch: Library Board meeting.
- Councilmember Hilt: Washington State Board of Health.
- Councilmember Tageant: Sewer District meeting.

City Department Report: None.

Consent Agenda:

MOTION: Moved by Councilmember Welch, seconded by Councilmember Hilt, to approve (A) 2018 Vouchers [Payroll Direct Deposits of \$211,048.48, Payroll Checks 46425-46426 totaling \$2,977.85, Tax Deposits of \$77,993.66, Electronic Funds Transfers (ACH) of \$61,842.72, Claims Check Nos. 46427-46431, 46433-46542 totaling \$928,398.17, Void Check Nos. 45588, 45619, 45988, 46006, 46281 totaling \$4,161.71, Total Vouchers Approved: \$1,278,099.17], (B) City Council Regular Meeting Minutes of October 23, 2018, (C) Extension of Interlocal Agreement with Snohomish County re Road Maintenance and Service. On vote the motion carried (6-0-0-1).

Public Hearing:

First Reading of Ordinance 1038 Adopting the 2019 Annual Budget: Mayor Pro Tem Tageant opened the public hearing.

Finance Director Stevens presented the staff report and summarized the forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated in the proposed 2019 budget ordinance. She invited questions from Council.

Responding to Councilmember McDaniel's question, Director Stevens said the City does not currently impose a tax on garbage services.

Mayor Pro Tem Tageant then opened the public comment portion of the public hearing.

Jerry Stumbaugh, 2514 – 85th Drive NE Unit AA-4, Lake Stevens, representing Lake Stevens Senior Center, reviewed some of the services and programs the Senior Center provides.

Lance Morehouse, 8920 123rd Avenue NE, Lake Stevens, President of Greater Lake Stevens Chamber of Commerce, said he appreciates all the work that has been done in the City over the last two years. He then shared a few changes the Chamber is making to better serve the members and community in the upcoming year.

Mayor Pro Tem Tageant closed the public comment portion of the public hearing and invited additional questions of Council, and there were none.

Mayor Pro Tem Tageant then closed the public hearing.

MOTION: Moved by Councilmember Daughtry, seconded by Councilmember Hilt, to approve the First Reading of Ordinance 1038 adopting the 2019 Annual Budget. On vote the motion carried (6-0-0-1).

Action Items:**Ordinance No 1039 Levying Taxes Upon All Real Property and Setting the Levy Rate:**

Director Stevens presented the staff report and summarized the process for assessing the proposed 2019 property tax levy. She explained this ordinance sets the property tax rates for 2019 and authorizes the Snohomish County Assessor to collect property taxes on behalf of the City of Lake Stevens on properties within then city limits. She then invited questions from Council and there were none.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Hilt, to approve Ordinance 1039 Authorizing Collection of Property Tax Levy for 2019 and Setting the Property Tax Levy. On vote the motion carried (6-0-0-1).

Ordinance 1037 re Utility Taxes: Director Stevens presented the staff report and explained the City has been steadily increasing its levels of service to the public in all areas including public safety, parks, streets and stormwater, and the cost of providing these city services has continued to increase. These additional revenues are needed by the City to provide these and other essential services. She mentioned the City is recommending an effective date of March 1, 2019 to allow ample time for utility providers to integrate this change into their systems. She then invited questions from Council.

Councilmember McDaniel requested that sewer utility taxes be put on hold until it is known if the Sewer District is going to be increasing its rates.

Councilmember Welch said he would like to wait on imposing a sewer utility tax. Councilmember Hilt agreed.

MOTION: Moved by Councilmember Welch, seconded by Councilmember McDaniel, to Adopt Ordinance 1037 Repealing Lake Stevens Municipal Code Chapter 3.08, 3.12, 3.16 and 3.20 and Reenacting Chapter 3.08 Establishing Taxes on Utility Providers, with the removal of section 3.08.030 (G) imposing sewer utility tax. On vote the motion carried (6-0-0-1).

Resolution 2018-030 Accepting Donation from Rotary Club re Lundeen Park: Community Development Director Wright presented the staff report and summarized the process for accepting the \$9,000 donation from the Lake Stevens Rotary Club to allow the City to purchase additional portable benches and pedestal tables for Lundeen Park. He then invited questions from Council.

Councilmember McDaniel said she is very appreciative of the donation from the Rotary. She requested that staff look at different types of bench designs that would deter park patrons from lounging on them. Director Wright said that other park bench designs will be reviewed and brought back to Council for approval.

MOTION: Moved by Councilmember Welch, seconded by Councilmember Daughtry, to Adopt Resolution 2018-030 Accepting Donation from the Lake Stevens Rotary Club to Purchase Benches and Tables for Lundeen Park. On vote the motion carried (6-0-0-1).

Final Acceptance of 2018 Pavement Overlay: Public Works Director Durpos presented the staff report and explained the final construction cost for the 2018 Pavement Overlay project was \$239,351.87, which was \$74,180.76 below the Council approved project budget, including contingency, for paving 91st Avenue SE from Meridian to South of 8th Street SE. He then invited questions from Council and there were none.

MOTION: Moved by Councilmember McDaniel, seconded by Councilmember Welch, to authorize Final Acceptance of the work performed by Quilceda Paving Inc. for the 2018 Pavement Overlay. On vote the motion carried (6-0-0-1).

Discussion Items:

Fence/Wall Briefing: Senior Planner Place presented the staff report and summarized the proposed code amendments for revising regulations to fences, hedges and walls city wide. She then presented a PowerPoint illustrating the different fences, walls and hedge options, and said Staff is working to improve safety with these code updates. Planner Place said the Planning Commission was briefed on the draft code amendments; they are before Council as a first draft and only intended as a starting point for discussion. She then responded to questions from Council.

Land Use Briefing: Community Development Director Wright presented the staff report, noting there is a high interest at the state level and that a new buildable lands methodology is being developed that will be sent out next year to the counties. At Council's request, Staff is working on completing a high level analysis of where the City's buildable lands are since the last buildable lands report. Staff is also working with Puget Sound Regional Council (PSRC) on their Vision 2050, which is a multi-county land use tool.

Director Wright said this is a good time to look at City zoning, and how it fits with affordable housing. Using a PowerPoint presentation, he next reviewed the various residential zoning districts in the City, and summarized the interest to create an outreach program to discuss zoning requirements for High Urban Residential zoning districts and establishing a zoning district of Compact Residential for proposed annexation areas. He said Staff has received interest from eight individuals, including citizens and industry constituents, wishing to participate on the advisory committee. Director Wright then responded to questions from Council, and anticipated this project will take approximately six months to complete, at which time it will be brought back for Council consideration.

Senior Center: City Administrator Brazel said that following Council direction, he reached out to the Senior Center regarding the City's funding for that group. The funding that the City has allocated for hiring a director is not enough to pay for a director, and the Senior Center would like to utilize the funding to assist seniors in need. Director Brazel is working on an agreement with the Senior Center that would define how the funds would be utilized, and he requested Council input.

Councilmember Tageant suggested that possibly the City could partner with the Senior Center to man the VIC, if the Chamber lease is concluded.

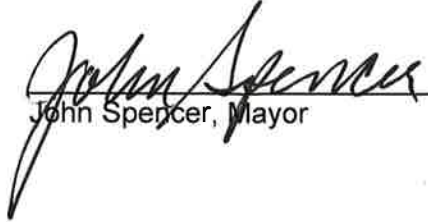
Responding to Councilmember Petershagen's question, Administrator Brazel said seniors in need might include seniors needing assistance with transportation, meals, tax preparation and managing insurance, to name a few.

Councilmember Hilt supports the Senior Center, and added that accountability on how the funds are used is important. He would like the Senior Center to help the City to understand the Senior Center mission.

Councilmember Tageant summarized that Staff will work with the Senior Center to define how the City and Senior Center can partner, and then bring those recommendations back to Council.

Adjourn:

Moved by Councilmember Daughtry, seconded by McDaniel, to adjourn the meeting at 8:28 p.m. On vote the motion carried (6-0-0-1).



John Spencer, Mayor



Kathy Pugh, City Clerk