

CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES
Tuesday, March 19, 2019
Lake Stevens Fire District Station 82 Conference Room
9811 Chapel Hill Road, Lake Stevens

CALL TO ORDER: 6:57 p.m. by Mayor John Spencer

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Kim Daughtry, Kurt Hilt, Rauchel McDaniel, Marcus Tageant, Todd Welch and Brett Gailey

ELECTED OFFICIALS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Human Resources Director Teri Smith, Human Resources/Executive Assistant Julie Good, City Clerk Kathy Pugh, Community Development Director Russ Wright, Police Chief John Dyer, Commander Ron Brooks

Mayor Spencer called the meeting to order at 6:57 p.m. and then turned the meeting over to Council President Petershagen.

Police Department Strategic Plan: Police Chief Dyer distributed copies of the Strategic Plan and provided the process and history of developing the Police Department Strategic Plan. Chief Dyer said that development of the Strategic Plan was a collaborative effort with all Police Department staff participating. Having the plan in place provides a sense of direction and is useful for decision-making, evaluating progress, assessing resource allocation and determining how to focus energy and time. Chief Dyer reviewed the steps in developing the plan which were evaluating resources, creating a mission statement, gathering input from both the staff and community, and determining how to proceed. He briefly reviewed the Strategic Plan and commented that it will provide a road map for the next few years.

Chief Dyer next provided a brief update on the accreditation process and said it is approximately a quarter of the way complete. The process looks at all Police Department statistics and standards, and the goal is to obtain accreditation in the fall of 2019. Discussion ensued regarding the accreditation process, and Councilmember Gailey suggested tying performance to the accreditation standards.

There was also discussion regarding offender accountability and Mayor Spencer suggested working with the Prosecuting Attorney regarding repeat offenders.

Food Bank Lease: City Administrator Brazel distributed the draft Food Bank lease and draft drawings of the building that is proposed. Administrator Brazel commented that there was general agreement that the lease be in place before the sale of the property closes. Administrator Brazel briefly reviewed the lease and said there are provisions to allow the City out of the lease, for the City to sublet a designated portion of the premises and providing for reserved Trestle Station parking. He added the parties have created a Maintenance Matrix which generally provides that the Food Bank will be responsible for most of the interior

maintenance and the City will be responsible for most of the exterior maintenance. Utilities, including electricity, will be metered separately. Insurance requirements are being worked out. Administrator Brazel then responded to Councilmembers' questions.

Council President Petershagen referenced a letter from AWC asking that cities nominate elected officials to the AWC Board of Directors, and said that if anyone is interested Council can vote on that at the March 26th meeting.

Mayor Spencer provided a brief update on Costco, saying that WSDOT is moving forward with the roundabout and that the funding request to the state legislature is still in play. Other elements of the proposed project are also moving forward including legal work that must be completed and obtaining permits from the Army Corps of Engineers.

Mayor Spencer next updated on several topics. The City's fire rating went from a 4 to a 3, which may slightly lower insurance premiums for businesses and residents. Naval Station Everett's State of the Station is on April 11th and the City has reserved a table for eight. He asked that councilmembers interested in attending let him know.

Councilmember Petershagen requested adding a discussion item to the upcoming joint City Council/County Council meeting regarding UGA strategy and annexation.

There was discussion regarding attending the Water Environment Federation technology conference scheduled for Chicago in September, and Mayor Spencer encouraged that it would be good to have some Councilmembers attend this conference. There was discussion about sending representatives to the conference, and a suggestion was made that the Sewer District may also be interested in sending a representative.

Mayor Spencer said the NLC Summit is scheduled in San Antonio in November, and he has heard this conference is better for learning and networking.

Council President Petershagen requested a mid-year mini-retreat be scheduled.

There being no further business the meeting was adjourned at 8:14 p.m.



John Spencer, Mayor



Kathy Pugh, City Clerk