

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL/WORKSHOP MEETING MINUTES**

Tuesday, October 6, 2020, at 7:00 p.m.

By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, Police Chief John Dyer, City Engineer Grace Kane

OTHERS:

The meeting was called to order at 7:00 p.m. by Mayor Brett Gailey.

Action Items

Change Order for Project #18021 – US2 Trestle HOV/Transit Trestle Jump Project

Director Durpos explained that the project area starts approximately 1,000 feet east of the US2 Trestle East Interchange and extends to the west end of the 5-lane widening project (near 91st Avenue SE). The existing 20th Street SE roadway includes two travel lanes and paved shoulders with curb and gutter located along sections of the project corridor. The proposed project improvements would widen pavement, construct sidewalks whenever there is sufficient right of way, provide transit pull-outs, enclose storm drainage facilities, enhance traffic signal controls, install signage and channelization, upgrade ADA ramps, install new street lighting and relocate impacted overhead utilities along the north (westbound) side of 20th Street SE.

The City awarded the project to SRV for the amount of \$1,116,860.00 on July 16, 2020.

The change order is to replace unanticipated existing deficient storm infrastructures within the City's right of way, which was not included in the awarded contract.

Staff is recommending that the Council authorize the Mayor to execute the Change Order 01 with a not to exceed amount of \$163,100.00

MOTION. Moved by Councilmember Ewing and seconded by Councilmember Jorstad to authorize the City Manager to execute Change Order 01 with a not to exceed amount of \$163,100.00. The motion passed 7-0-0-0.

Workshop

2021 Preliminary Budget

Senior Accountant Roundy presented the 2021 budget requests and draft budget to the Council. He further reviewed the upcoming budget calendar with the Council:

- City Council Discussion - October 13, 2020
- City Council Discussion - October 20, 2020
- City Council Discussion - October 27, 2020 (if needed)
- Public Hearing #1 November 10, 2020 (Property Tax Levy)
- Final Public Hearing and November 24, 2020 Budget Adoption

Council and staff reviewed the budget priorities for 2021:

- Continue Revitalization of Downtown/Civic Campus
- Fund Park & Recreation Division
- Maintain High Level of Public Safety
- Continue Investment in Infrastructure to Encourage Economic Development
- Enhance Transportation Funding (TDB)

Council and staff discussed the staffing requests for 2021.

There being no further business the meeting was adjourned at 7:40 p.m.



Brett Gailey, Mayor



Kelly M. Chelin, City Clerk