

**CITY OF LAKE STEVENS  
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, December 1, 2020, at 7:00 p.m.

By Remote Participation via Zoom

CALL TO ORDER: 7:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Shawn Frederick, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

STAFF MEMBERS PRESENT: City Administrator Gene Brazel, Finance Director Barb Stevens, Community Development Director Russ Wright, Public Works Director Eric Durpos, Human Resources Director Anya Warrington, City Clerk Kelly Chelin, IT Director Troy Stevens, Senior Planner David Levitan, Assistant Planner Jill Needham and Police Chief John Dyer

OTHERS:

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The meeting was called to order at 7:00 p.m. by Mayor Brett Gailey.

Ordinance re Salary Commission

Director Warrington explained that during the City Council Meeting on November 17, 2020, Councilmembers requested a draft ordinance and discussion on making changes to the Salary Commission's duties. Proposed changes include removing the salary commission's duty to establish the Mayor's salary. In order to make this change, Lake Stevens Municipal Codes 2.12.020 and 2.51 would need to be amended by Ordinance 1107.

The Council engaged in a discussion. The consensus of the Council was to not pass Ordinance 1107 but rather to have the Salary Commission meet again in January to reconsider the Mayor's salary.

Mayor Benefit Package

Director Warrington explained that during the City Council meeting on August 25, 2020, Ordinance 1093 was approved amending Chapter 2.12 of the Lake Stevens Municipal Code by adding new section 2.12.015 establishing the Mayor's position as full time. The Salary Commission established the Mayor's base salary at \$80,000 effective November 19, 2020.

She further explained that it is at the Council's discretion to authorize a benefit package for the Mayor. The following package is what staff recommend based on what current city employees are receiving and what full-time Mayors at comparable cities are receiving:

- AWC Trust Benefits (includes medical, dental, vision, EAP) or ability to opt out
- New York Life, AD&D and Long-Term Disability Insurance
- Deferred Compensation Match of up to 5%

If Council adopts Ordinance 1107 and wishes to amend the Mayor's salary, staff would recommend the average of comparable cities listed on Exhibit B, which is \$118,636 annually.

Council discussed the recommended benefits. The Council discussed a possible car allowance after COVID restrictions are lifted. The consensus of the Council was to support the recommendations for benefits for the Mayor and bring this item back for approval at the December 8, 2020 meeting.

Code Amendments re Permissible Use Table

Planner Needham explained that as commercial land uses continue to expand and the city explores ways to facilitate greater economic development, staff has been considering ways to simplify and improve the permissible use table in LSMC 14.40, which currently includes overly detailed uses and antiquated terminology that has required numerous code interpretations in recent years. Planning Department staff has researched permissible uses in cities of similar size and land use patterns and begun developing a framework for an updated use table and related LSMC chapters, including subarea regulations and infill housing standards.

Staff briefed the Planning Commission on October 21 and November 18 and will be bringing back an early draft of the proposed use table amendments for them to review in January 2021. Land Use Code amendments are a Type VI land use application, with the Planning Commission making a recommendation to the City Council. The overall process is expected to take approximately 5-6 months, with potential amendments coming before the Planning Commission in February or March 2021 before the City Council holds a public hearing in March or April.

Council agreed with the changes and thanked the staff for their work on this.

*The following item will be moved to the December 8 Council Meeting:*  
Budget Amendment

Executive Session.

The meeting recessed to Executive Session at 7:53 p.m. for approximately 10 minutes to discuss real property acquisition per RCW 42.30.110 (1)(c).

The meeting reconvened to regular session at 8:04 p.m.

Councilmember Frederick reminded everyone to wear a mask.

There being no further business the meeting was adjourned at 8:05 p.m.

  
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Brett Gailey, Mayor

  
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Kelly M. Chelin, City Clerk