

**PARKS & RECREATION
PLANNING BOARD AGENDA**
Regular Meeting Date: 06/14/2021

BY REMOTE PARTICIPATION ONLY

Time: 6:00 – 7:00 p.m.

Parks & Recreation
Planning Board

Look for agendas, minutes
and special meeting notices
on the City Web site at:

www.lakestevenswa.gov

Meeting Location:
Virtual Meeting via Zoom
<https://us02web.zoom.us/j/89252837281>

The Parks & Recreation
Planning Board comprises
seven members who are
appointed to four-year
terms. The Parks &
Recreation Board focuses
on the functionality and
accessibility of our parks
and outdoor spaces, and
advises the City Council
regarding park acquisition,
recreation programming
and development, and the
design and operation of
parks and recreation
facilities.

City Hall
P.O. Box 257
1812 Main Street
Lake Stevens, WA 98258
425-622-9400

- **CALL TO ORDER:** Chris Jones, Chair
- **ROLL CALL:** Chris Jones, Tina Decker, Carl Johnson, Marlene Sweet, Roger Schollenberger; Susan Green; Connor Davis; Bryan Heigert; Colton Whitworth and City Council Liaison Marcus Tageant
- **GUEST BUSINESS:**
- **ACTION ITEMS:**
 1. Approve *Regular Meeting Minutes – May 10, 2021*
- **DISCUSSION ITEMS:**
 1. Parks Update
- **ADJOURN REGULAR MEETING**
- **COMMENCE OPEN HOUSE FOR 20TH STREET PARK DESIGN**
 - Introduction – Jill Meis, *Parks Planning & Development Coordinator*
 - Presentation to public with open polling
 - Questions and answers

***ITEMS ATTACHED **ITEMS PREVIOUSLY DISTRIBUTED
#ITEMS TO BE DISTRIBUTED**

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact the Human Resources Director, City of Lake Stevens ADA Coordinator, (425) 622-9419, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Virtual Meeting
Lake Stevens, WA 98258

Monday May 10, 2021

CALL TO ORDER: 6:03 PM by Chris Jones, Chair

MEMBERS PRESENT: Chair Jones, Carl Johnson, Roger Schollenberger, Tina Decker, Susan Green, Connor Davis, Colton Whitworth, Council Member Marcus Tageant and Council Member Mary Dickinson

MEMBERS ABSENT: Marlene Sweet; Bryan Heigert

STAFF PRESENT: Russ Wright, Planning and Community Development Director; Jill Meis, Parks Planning and Development Coordinator; Teresa Meyers, Planning

GUESTS:

ACTION ITEMS:

Carl Johnson moved to approve Marlene Sweet's absence. Tina Decker seconded the motion. The motion carried (7-0-0-2)

1.) Regular Minutes: Carl Johnson moved to approve the minutes as presented. Tina Decker seconded the motion. The motion carried (6-1-0-2) with Susan Green abstaining.

DISCUSSION ITEMS:

1. Vision/Mission Statement Update

Jill Meis provided an update on the current vision and mission statement intent for Parks Division development. The issue was introduced at the March meeting with phase two discussed at the April meeting requesting input from members. The key points suggested for editing previously discussed include:

- The Lake Stevens Parks department vision is to provide recreational opportunities for all to enjoy (Both individuals and Families). We strive to create the highest quality parks, trails, green spaces and natural areas in the state. We enhance the quality of life of our residents and visitors by providing beautiful, well maintained parks and public places that are clean, green and safe for all. We strive to create programming and spaces that will enrich, educate and enliven our community. We provide opportunities for renewal in

nature, physical fitness and emotional and mental growth. Parks are the catalyst to a healthy, happy community, Procure, Protect, Preserve.

- Add a statement referring to environmental conservation and sustainability in parks development and maintenance
- Diversity representation
- Sporting events
- Adding a regional context.

Discussion took place with all commenting on minor changes and edits. Jill Meis will create an edited proposed vision statement for the Board's consideration at a future meeting. Once the vision statement has been finalized, an updated mission statement will be developed.

2. 20th Street Update- Chair Jones informed the Board that the City is going out for bid for the park design and will bring a 10-30% design back to the board for review and consideration. The discussion item as presented was intended for board consideration and understanding for the proposal. Russ Wright contributed to the discussion to mention Staff had incorporated updated buffer and screening considerations for the design proposal. Additional discussion covered parking options, boardwalk option for wetland consideration, power line trail head and trail connection, dog park location and possible vegetative soundproofing for neighborhood.

3. Park Update

- Frontier Heights Phase 1 construction is complete. Future phasing includes a sensory garden off-street parking, sports field irrigation and a labyrinth.
- North Cove Park – Phase 2 construction estimated to be complete by June 2021 to include a accessible playground, parking lot, walking paths, picnic shelter, overview deck landscaping an stream buffer restoration. Thanks to Board Member Bryan Heigert for the giant sequoia donation to the phase 2 landscape!
- Mill Spur/North Cove Phase 3 – Construction to begin summer of 2021 and will involve the demolition of the library, museum and Butler House, relocation of the Grimm House and construction of the Mill Spur festival street.
- 20th Street Ballfields Park & Westside Trail – Future improvements include a compact buildout with additional parking, restrooms, picnic and play areas, practice fields, off-leash dog areas along with a multi-use path.
- Eagle Ridge Park – Development estimated to begin summer of 2022 for an amphitheater, outdoor classroom, nature themed playground and restrooms.
- Cedarwood Club House – The City accepted the donation from Cedarwood HOA and will rehabilitate the clubhouse into a community recreation facility.
- Centennial Woods – Desired construction to start summer of 2022 for a pump track, walking path connecting to the Centennial Trail, climbing wall, parking lot and picnic areas. It is anticipated the City would acquire portion of adjacent PSE property for active use.

- Cavaleiro – Construction was successful to repair a drainage issue on the large bowl and the surround has been replaced.
- City Council approved Lake Stevens as a purple heart city, so Jill will let the board know when the sign is received.

Board Member Reports: Chair Jones invited the two newest members, Connor Davis and Colton Whitworth to introduce themselves to the rest of the Board. Chair Jones also suggested he and Roger Schollenberger join Russ Wright and Jill Meis on a tour of the Cedarwood Club House in the near future. Tina Decker asked Jill Meis for an update on the Art on Tile project for North Cove Park. Jill confirmed a proposal had been received. Tina also inquired whether the Board or City partner with the school district to maintain the Oasis playground at Mt. Pilchuck Elementary. The equipment is quite dilapidated and in need of repair. Tina volunteered to reach out to the PTA director.

Council Member Reports: Mary Dickinson applauded parks and recreation for meeting the needs of the youth in the community.

ADJOURN:

Carl Johnson moved to adjourn. Tina Decker seconded. The meeting adjourned at 7:27 pm.

Chris Jones, Chair

Teresa Meyers, Secretary

Parks Update

June 14, 2021

Park Board: The board will continue its mission and vision statements in the coming months.

North Cove: The park opening has been delayed due to vandalism, but is scheduled to open on by June 18th. Cameras will be installed soon.

Davies Beach: Rustic Cork Wine Bar came to Davies Beach and spread mulch, pulled weeds, rehabbed picnic tables and planted trees.

Eagle Ridge: The Community Gardens had one of their long-term volunteers step down. Kristen Hunt had volunteered countless hours at the gardens weeding, planting and harvesting food for the food bank. We want to thank her for all her hard work.

Frontier Heights: Cameras will be installed in this park soon.

Lundeen: Hosted Lake Stevens High School graduation festivities at the conclusion of a parade around Lake Stevens on Saturday June 4th.

Events, Recreation & Culture:

- The Farmers Market opened on the first Wednesday of June and was a huge success. The market will run on Wednesdays until September 29th. Main Street will be closed for the market to load the vendors in and out as well as create a safe pedestrian space during the market.
- Staff has met with an interested group hosting “Run for Your Life, Suicide Awareness Fun Run”. This event will be held in August in North Cove, it will include vendors, a 1 mile, 5k or 10k run and will host mental help providers and beer garden.
- Tai Chi is being held on Sundays at noon for no cost to the community at North Cove Park.
- A Six-week fitness challenge and Mixxedfit are at Lundeen.
- Hydrology Stand Up Paddleboards will be open on Memorial Day weekend at Lundeen.
- Skyhawks will begin summer camp programming this week.
- The Lake Stevens Community Band held their first rehearsal last Monday night and they will perform at the Farmers Market on June 23rd.