

CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 24, 2014
Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E., Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Pro Tem Kim Daughtry

COUNCILMEMBERS PRESENT: Todd Welch, Suzanne Quigley¹, Kathy Holder, Kim Daughtry, Marcus Tageant, Sam Low, and John Spencer

COUNCILMEMBERS ABSENT: Mayor Vern Little

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director Barb Stevens, Public Works Director Mick Monken, Interim Police Chief Dan Lorentzen, Human Resources Director Steve Edin, City Attorney Cheryl Beyer

OTHERS: None

Excused Absence. Motion made by Councilmember Welch, seconded by Councilmember Spencer, to excuse Suzanne Quigley. Motion carried unanimously (6-0-0-1)

Guest Business. None

Consent Agenda.

MOTION: Councilmember Spencer moved, Councilmember Tageant seconded, to approve the Consent Agenda (A. Approve February 2014 vouchers [Payroll Direct Deposits 2/14/2014 for \$126,649.91; Payroll Checks 36382 for \$2,639.19; Electronic Funds Transfers ACH for \$3,625.71; Claims 36383-36489 for \$238,650.49; Void Checks 36351-36376, 36295, 36406-36445 for deduct of (\$12,031.93); Tax Deposit(s) 2/14/2014 for \$51,859.24]; and B. Approve Council regular meeting minutes of February 1, 2014.) Motion passed unanimously (6-0-0-1).

Action Items.

Supplemental Agreement with Natalie Quick. Planning and Community Development Director Becky Ableman reviewed this Agreement which would extend the contract in order to allow the work to be completed. Councilmember Spencer recommended that the driving tours happen later in the spring to increase chances of better weather.

¹ Councilmember Suzanne Quigley arrived late.

MOTION: Councilmember Tageant moved, Councilmember Spencer seconded, for the Mayor to sign Amendment No. 1 to the Professional Services Agreement with Natalie Quick Consulting for the Business Recruitment Project to extend the contract completion date to May 30, 2014. Motion passed unanimously (6-0-0-1).

Approve Year 2 and 3 Phosphorus Management Education Services Agreement with Snohomish Conservation District. Public Works Director Mick Monken reviewed this item stating that this Agreement is for year 2 (2014) through year 3 (2015) of the education program. The City's share is covered by a grant from Department of Ecology. The balance will be covered by Snohomish Conservation District. There will be no direct costs to the City.

MOTION: Councilmember Tageant moved, Councilmember Spencer seconded, to approve Year 2 and 3 Phosphorus Management Education Services provided by the Snohomish Conservation District in the amount of \$20,405. Motion passed unanimously (7-0-0-0)

Mayor Pro Tem Daughtry announced at 7:08 that Councilmember Suzanne Quigley had arrived.

Discussion Items.

2014 Budget Amendment Ordinance 909. Barb Stevens explained that this is the first budget amendment of 2014 where the balances from 2013 are rolled forward and beginning balances are changed to match the 2013 ending balances. She reviewed this item in detail as contained in the Staff Report pages 38-41. City Administrator Jan Berg spoke regarding having a salary survey done on non-represented employees. This will be coming to Council soon. Finance Director Stevens reviewed amendments to Economic Development and Sewer Operations amounts. There was a request to move the City Administrator position underneath the Mayor on the Organizational Chart. This item will come back on March 10 on the Consent Agenda with the two changes and the organizational chart revision.

Council Person's Business. Councilmembers reported on the following meetings:

Councilmember Tageant reported on the Sewer District meeting. They are trying to be more financially responsible. - Councilmember Holder also attended the Sewer District meeting and provided additional budget details. She and four others also attended the Summit Meeting for Snohomish County which was a very positive event. - Councilmember Quigley reported that there is an Eagle Scout project being proposed at Park Board tomorrow for improving the patio area by the flag pole at the Senior Center. - Councilmember Welch agreed that the Summit Meeting was a positive event. He also attended the Arts Commission meeting. They've already secured some summer entertainment. - Councilmember Spencer attended the Utility Committee Meeting where he was nominated as Chair for 2014. There was some concern expressed at that meeting about marijuana processing for the treatment plant. - Councilmember Low attended SCC and the Health Board meeting. - Mayor Pro Tem Daughtry went down to the legislative session for Highway 9 for the EASC.

Mayor's Business. Mayor Little was absent.

Staff Reports. City Administrator Jan Berg reviewed the status of legislative activity in Olympia. – Planning Director Becky Ableman commented that East Everett developers are working with a builder who will purchase some or all of the lots in the East Everett Development. There is an upcoming planning short course for anyone interested.

Executive Session. Mayor Pro Tem Daughtry called an Executive Session on one item related to the purchase of real estate for five minutes and one item related to pending litigation for five minutes with no action expected. Council recessed into Executive Session from 7:44 until 7:54.

Adjourn.

MOTION: Councilmember Welch moved, Councilmember Low seconded, to adjourn the meeting at 7:54 p.m. Motion passed unanimously (7-0-0-0)



Vern Little, Mayor



Interim City Clerk, Barb Stevens