

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, April 14, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E., Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Suzanne Quigley, Marcus Tageant, Kathy Holder, Todd Welch, John Spencer, Sam Low

COUNCILMEMBERS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director Barb Stevens, Public Works Director Mick Monken, Interim Police Chief Dan Lorentzen, Human Resources Director Steve Edin, City Attorney Cheryl Beyer, Senior Planner Russ Wright

OTHERS: None

Guest Business. Peter Hanson discussed concerns about road improvement requirements related to a building permit he has applied for. Director Ableman discussed the City's response to this issue.

Consent Agenda.

MOTION: Councilmember Tageant moved, Councilmember Welch seconded, to approve the Consent Agenda (A. Approve 2014 Vouchers [Payroll Direct Deposits 4/1/2014 for \$113,791.22, Payroll Checks 36623-36624 for \$4,404.15, Electronic Funds Transfers ACH for \$185,467.76, Claims 36619-36620, 36625-36730 for \$258,454.23, Void Checks 36621-36622 for \$0.00, Tax Deposit(s) 4/1/2014 for \$44,567.90, Total Vouchers Approved: \$606,685.26], B. Approve Council Regular Meeting Minutes for March 24, 2014) Motion passed unanimously (7-0-0-0).

Action Items.

Resolution 2014-2 Non Union Salary Adjustment

Human Resources Director Steve Edin discussed this item as contained in the Council's packet. Discussion followed.

MOTION: Councilmember Spencer moved, Councilmember Welch seconded, to approve Resolution 2014-2, Non-Union Market Rate Salary Adjustment as amended with the following language: All non-represented positions that are below current market rates by more than \$5,000 including benefits for the current year will be adjusted by 50%

of the below market percentage effective May 1, 2014, and to 100% effective January 1, 2015. Salaries that are below market less than \$5,000 including benefits will be adjusted at 100% effective May 1, 2014 becoming item 4 on the Resolution. Motion passed unanimously (7-0-0-0).

Discussion Items.

2014 Legislative Session Debrief. Lobbyists Doug Levy and Jennifer Ziglar gave an update on lobbying efforts in Olympia as contained in handouts they distributed. Questions and answers followed.

2013 Financial Year End Financial Report. Director Stevens reviewed the 2013 Financial Year End Report as contained in Council's packet. Discussion followed.

Update of City Vision/Strategic Planning. City Administrator Jan Berg gave a PowerPoint presentation on progress made with the Strategic Plan as contained in the Council's packet. There was consensus to have more discussion before upcoming meetings. Additional topics for discussion included RUDA expansion, and the Maestro property.

Council Persons' Business. Councilmembers reported on the following: Holder – Sewer District; Low – Health Board, MS walk, interview with the police commander; Daughtry – Snohomish County Cities Dinner coming up on April 17, Snohomish County Cities Board.

Mayor's Business. Mayor Little will be talking to the House Finance Committee on the April 24.

Staff Reports. City Administrator Jan Berg thanked the Council for letting staff hire a lobbyist this year. Interim Police Chief Dan Lorentzen thanked everyone for helping with the survey. Human Resource Director Steve Edin reported that the City achieved Well City again this year. He gave updates on staffing positions.

Adjourn.

MOTION: Councilmember Daughtry moved, Councilmember Low seconded, to adjourn the meeting at 9:00 p.m. Motion passed unanimously (7-0-0-0)



Vern Little, Mayor



Barb Stevens, Interim City Clerk