

**CITY OF LAKE STEVENS  
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, April 28, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)  
12309 22<sup>nd</sup> Street N.E., Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Suzanne Quigley, Marcus Tageant, Kathy Holder, Todd Welch, John Spencer, Sam Low

COUNCILMEMBERS ABSENT: None

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director Barb Stevens, Interim Police Chief Dan Lorentzen, Human Resources Director Steve Edin, City Attorney Cheryl Beyer, Senior Planner Russ Wright

OTHERS: None

---

**Guest Business.** None

**Employee Appreciation.** Years of Service Awards were presented to Craig Valvick and Trevor Mann.

**Proclamation.** Letter Carriers' Food Drive Day. Mayor Little read the Proclamation.

**Consent Agenda.**

A correction was noted in the April 14 Regular Meeting minutes on page 20 of the packet. Under Update of City Vision/Strategic Planning, the last sentence should be corrected to read: *Additional topics for discussion included RUDA, ~~expansion~~ RUTA expansion . . .*

**MOTION:** Councilmember Spencer moved, Councilmember Tageant seconded, to approve the Consent Agenda (A. Approve 2014 Vouchers [Payroll Direct Deposits 4/15/2014 for \$128,050.23, Payroll Checks 36731-36732 for \$5,732.49, Electronic Funds Transfers ACH for \$24,780.93, Claims 36492, 36628, 36733-36787 for \$64,607.88, Void Checks, Tax Deposit(s) 4/15/2014 for \$53,419.83, Total Vouchers Approved: \$276,591.36], B. Approve Joint City Council and Planning Commission workshop minutes April 14, 2014, C. Approve Council Regular Meeting Minutes of April 14, 2014 as amended). Motion passed unanimously (7-0-0-0).

**Action Items.**

**Amendment No. 1 to ILA for Interjurisdictional Coordination Relating to Affordable Housing within Snohomish County.** Planning Director Becky Ableman reviewed this item.

**MOTION:** Councilmember Holder moved to authorize the Mayor to sign the Interlocal Agreement Amendment No. 1 to the Alliance for Housing Affordability adding the City of Arlington, seconded by Councilmember Tageant. Motion passed unanimously (7-0-0-0).

**Professional Services Agreement with Roger Brooks International, Inc. for Branding** – moved below to Discussion Items

**Ordinance 911 Amending LSMC 2.23 – related to Code Enforcement**

**Commissions.** Interim Police Chief Dan Lorentzen explained that this Amendment allows the Police Chief to grant special limited commission to the Code Compliance Officers (the Building Official and the Building Inspector) to be able to enforce to certain civil codes.

**MOTION:** Councilmember Tageant moved to authorize Ordinance 911 amending the Lake Stevens Municipal Code, Chapter 2.23, entitled “Police Department” relating to commissions; seconded by Councilmember Spencer. Motion passed unanimously (7-0-0-0).

**Discussion Items.**

**2013 Police Annual Report.** Interim Police Chief Dan Lorentzen reviewed the PowerPoint Presentation regarding the 2013 Police Annual Report which was distributed to the Council.

**2014 Comprehensive Plan Docket Introduction.** Senior Planner Russ Wright reviewed the 2014 Docket including two citizen-initiated map amendments and four city-initiated amendments as contained in the Council’s packet.

**Professional Services Agreement with Roger Brooks International, Inc. for Branding.** Becky Ableman introduced the topic of branding and discussed what the consultant would do for the City. Roger Brooks is a well-known local consultant who was recommended by the City of Everett. Director Ableman stated she would be bringing back a potential contract extension for Natalie Quick in addition to the market report. Councilmembers expressed concern about spending more money on rebranding and not getting a report on work already completed. Director Ableman will bring the reports as well as the consultants to Council soon. Members of the Council expressed interest in having an opportunity to ask questions of Roger Brooks and getting quotes from another company.

**Council Persons’ Business.** Councilmembers reported on the following meetings: Welch – Fire Commission, Arts Commission; Low – Oso tour, Snohomish County Cities dinner, State of the Station.

**Mayor’s Business.** Mayor Little said he attended State of the Station too. He also gave a presentation to the House Finance Committee on issues the City faces.

**Staff Reports.** City Administrator Jan Berg stated that invitations will be sent out for the memorial sign dedication for May 30 from 10 to 10:30. Movie in the Park will be facilitated by the Arts Commission and is set for August 23. She gave an update on a dispute between citizens about a cross being displayed for Molly Conley by her family. Staff is working with both parties to resolve the situation. - Planning Director Becky Ableman attended the State of the Station address. At the Park Board meeting last week she gave an update on the Cavalero Park planning process. She stated the need for the Council to appoint a member to the ad hoc planning committee for that group as well as determine the process for selecting the member at large. Councilmember Low was appointed as the Council representative with Councilmember Spencer as an alternate. The Planning Commission open house for the Comprehensive Plan update will be held May 7 from 7 to 9 p.m. Director Ableman gave an update on the Hanson building permit. Any councilmembers interested in attending the PSRC General Assembly on May 29 in Seattle should let her know. - Human Resource Director Steve Edin gave an update on Public Records Act requirements. A regional training will be hosted by the City and is tentatively scheduled for the evening of June 26.

**Adjourn.**

MOTION: Councilmember Tageant moved, Councilmember Welch seconded, to adjourn the meeting at 8:57 p.m. Motion passed unanimously (7-0-0-0)



\_\_\_\_\_  
Vern Little, Mayor



\_\_\_\_\_  
Finance Dir. /City Clerk, Barb Stevens