

**CITY OF LAKE STEVENS
REGULAR CITY COUNCIL MEETING MINUTES**

Monday, May 12, 2014

Lake Stevens School District Educational Service Center (Admin. Bldg.)
12309 22nd Street N.E., Lake Stevens

CALL TO ORDER: 7:00 p.m. by Mayor Vern Little

COUNCILMEMBERS PRESENT: Kim Daughtry, Suzanne Quigley, Marcus Tageant, Todd Welch, John Spencer, Sam Low

COUNCILMEMBERS ABSENT: Kathy Holder

STAFF MEMBERS PRESENT: City Administrator Jan Berg, Planning Director Becky Ableman, Finance Director Barb Stevens, Public Works Director Mick Monken, Interim Police Chief Dan Lorentzen, Human Resources Director Steve Edin, City Attorney Cheryl Beyer

OTHERS: WCIA appointed attorney Brenda Bannon with Keating, Bucklin & McCormack, Inc.

Excused Absence.

MOTION: Council President Daughtry moved, Councilmember Welch seconded, to excuse Councilmember Holder from tonight's meeting. Motion passed unanimously (6-0-0-1).

An amended agenda was distributed to include Action Item C regarding Music on the Lake 2014.

Guest Business.

Nola Johnson, 1603 E. Lakeshore Drive, Lake Stevens, President, Lake Stevens Senior Center, discussed the Senior Center's desire to turn a portion of their garage into a thrift store and to run the concession stand at Lundeen Park for a period of time for fundraising purposes. She also expressed concern about no air conditioning or ventilation in the kitchen.

Consent Agenda.

MOTION: Councilmember Low moved, Councilmember Tageant seconded, to approve the Consent Agenda (A. Approve 2014 Vouchers [Payroll Direct Deposits 5/1/2014 \$116,076.94, Payroll Checks 36790-36791 \$4,440.53, Electronic Funds Transfers ACH \$143,366.18, Claims 36792-36865 \$277,916.33, Void Checks 36656 (\$208.06), Tax Deposit(s) 5/1/2014 \$45,209.88, Total Vouchers Approved: \$586,801.80], B. Approve Regular Meeting Minutes for April 28, 2014. Motion passed unanimously (6-0-0-1).

Discussion Items.

Shoulder Mowing Level of Service Update. Public Works Director Mick Monken gave an overview of the Level of Service Vegetation Control for Right-of-Ways as contained in Council's packet.

Informational Reports:

Economic Development Market Reports (Quick & BERK). Planning Director Becky Ableman introduced this topic. Natalie Quick from Natalie Quick Consulting reviewed information on economic development activities which was distributed to the Council. Questions and answers followed. Michael Hodgins of BERK and Associates gave a presentation that summarized what his firm found in their Market Trends and Competitiveness Report. Questions and answers followed. Director Ableman summarized that although the City has been waiting for data she has been in contact with Costco's real estate development group and staff has been working with some other developers on potential commercial projects. The data will be helpful in these efforts.

Professional Services Agreement with Robert Brooks International, Inc. for Branding. Director Ableman gave an update on contact she has made with North Star and another firm in Seattle. She also was able to speak with the City of Enumclaw about their branding exercise experience and shared this information with the Council. Staff will come back to Council with more information and comparisons of different companies' proposals.

Action Items.**2013 Overlay Contract Award.**

MOTION: Motion made by Council President Daughtry, seconded by Councilmember Tageant, to authorize the Mayor to sign and award the contract for the 2014 Pavement Overlay to Granite Construction Company in an amount of \$371,590.36 and authorize an administrative contingency of \$50,000. Motion passed unanimously (6-0-0-1).

Music on the Lake Professional Service Agreements. Finance Director Barb Stevens reviewed this item noting that it is the same contract used in previous years and within budget.

MOTION: Motion made by Councilmember Welch, seconded by Councilmember Spencer, to authorize the Mayor to sign performance agreements when received for the 2014 Music on the Lake concert series. Motion passed unanimously (6-0-0-1).

Executive Session.

Council recessed into Executive Session at 9:00 to discuss one litigation item which was expected to last 15 minutes with no action following. An extension was announced at 9:15 until 9:28. Council immediately recessed following the Executive Session.

Council Persons' Business. None

Mayor's Business. None

Staff Reports. None

Adjourn.

MOTION: Councilmember Welch moved, Councilmember Low seconded, to adjourn the meeting at 9:28 p.m. Motion passed unanimously (6-0-0-1)



Vern Little, Mayor



Finance Dir. /City Clerk, Barb Stevens