

Annual Report

Number	Permit Section	Question
1	S5.A	<p>Attach a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.D.6.</p> <p>1_Annexation_2021_2_Ordinance__1_03182022123017</p>
2	S5.A	<p>Attach updated annual Stormwater Management Program Plan (SWMP Plan). (S5.A.2)</p> <p>3_Lake Stevens SWMP 2022_final_2_03302022151035</p>
3	S5.A	<p>Implemented an ongoing program to gather, track, and maintain information per S5.A.3, including costs or estimated costs of implementing the SWMP.</p> <p>Yes</p>
4	S5.A.5.b	<p>Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.5.b)</p> <p>Yes</p>
5	S5.C.1.	<p>Have you convened an interdisciplinary team to inform and assist in the development, progress, and influence of the comprehensive stormwater planning program? (S.5.c.1). August 1, 2020</p> <p>Yes</p>
15	S5.C.1.c	<p>Continue to design and implement local development-related codes, rules, standards, or other enforceable documents to minimize impervious surfaces, native vegetation loss, and stormwater runoff, where feasible? See S5.C.1.c.i. (Required annually)</p> <p>Yes</p>
16	S5.C.1.c	<p>From the assessment described in S5.C.1.c.i(a), did you identify any administrative or regulatory barriers to implementation of LID Principles or LID BMPs? (Required annually)</p> <p>No</p>
17	S5.C.1.d	<p>Developed a watershed inventory as outlined in S5.C.1.d.i? (Submitted by March 31, 2022)</p> <p>Yes</p>
17a	S5.C.1.d	<p>Attach watershed inventory as described in S5.C.1.d.i.</p> <p>13_watershed_assessment_table__17a_03302022151259</p>
18	S5.C.1.d	<p>Developed a receiving water prioritization method and process as described in S.5.C.1.d.ii(a)-(c)? (Required by June 30, 2022.)</p> <p>Not Applicable</p>

Number	Permit Section	Question
20	S5.C.2	Did you choose to adopt one or more elements of a regional program? (S5.C.2) Yes
20a	S5.C.2	If yes, list the elements, and the regional program. The City of Lake Stevens contributed to the PSSH campaign in 2021 and advertised the 2021 campaign message to City of Lake Stevens' residents through social media and City website.
21	S5.C.2	Attach a description of general awareness efforts conducted, including your target audiences and subject areas, per S5.C.2.a.i. 4_Ed and outreach summary_21_03182022123541
23	S5.C.2	Developed a behavior change campaign that is tailored to the community in accordance with S5.C.2.a.ii(c)? (Required no later than February 1, 2021) Yes
23a	S5.C.2	Attach the strategy and schedule developed in accordance with S5.C.2.a.ii(c). 5_S5C2aiic_strategy and schedu_23a_03182022162446
24	S5.C.2	Began implementing strategy outlined in S.5.C.2.a.ii(c) (S5.C.2.a.ii(d) – Required by April 1, 2021) Yes
26	S5.C.2	Promoted stewardship opportunities (or partnered with others) to encourage resident participation in activities such as those described in S5.C.2.a.iii. Yes
26a	S5.C.2	Attach a list of stewardship opportunities provided. 6_stewardship opportunities_26a_03182022132602
27	S5.C.3.	Describe in Comments field the opportunities created for the public, including overburdened communities, to participate in the decision-making processes involving the development, implementation, and updates of the Permittee's SWMP and the SMAP. (S5.C.3.a) The City posts the draft SWMP on our website and requests public comment. The SWMP is advertised through the City's social media outlets.
28	S5.C.3.	Posted the updated SWMP Plan and latest annual report on your website no later than May 31. (S5.C.3.b) Yes
28a	S5.C.3.	List the website address in Comments field. https://www.lakestevenswa.gov/459/NPDES-Phase-II-Permit
29	S5.C.4.	Maintained a map of the MS4 including the requirements listed in S5.C.4.a.i-vii? Yes

Number	Permit Section	Question
30	S5.C.4.	Started mapping outfall size and material in accordance with S5.C.4.b.i? (Required no later than January 1, 2020) Yes
30a	S5.C.4.	Attach a spreadsheet that lists the known outfalls' size and material(s). 7_drainage point attributes_30a_03182022151734
31	S5.C.4.	Completed mapping connections to private storm sewers in accordance with S5.C.4.b.ii? (Required no later than August 1, 2023) Not Applicable
32	S5.C.4.	Developed an electronic format for map, with fully described mapping standards in accordance with S5.C.4.c? (Required no later than August 1, 2021) Yes
33	S5.C.5	Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste? (S5.C.5.b) Yes
33a	S5.C.5	Actions taken to inform public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. The City partnered with the Snohomish Health District in 2021 under the Pollution Prevention Assistance (PPA) Program. The summary report is attached to this annual report (Attachment 8). Reports of water quality violations are reported to the City's surface water team and investigated by the surface water inspector. The surface water team works closely with the City's code enforcement officer to address water quality violations or potential water quality violations. The surface water inspector and code enforcement officer work closely with members of the public and business owners to address illicit discharges. In 2021 the started using NEOGOV, an online training portal where staff can create and assign trainings. The surface water team created an illicit discharge course and assigned it to all public employees who work in the field.
34	S5.C.5	Implemented an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges as described in S5.C.5.c. Yes
35	S5.C.5	Implemented procedures for conducting illicit discharge investigations in accordance with S5.C.5.d.i. Yes
35a	S5.C.5	Cite field screening methodology in Comments field. ILLICIT CONNECTION AND ILLICIT DISCHARGE FIELD SCREENING AND SOURCE TRACING GUIDANCE MANUAL - Prepared for Washington State Department of Ecology by King County, the Washington Stormwater Center, and Herrera Environmental Consultants, Inc.
36	S5.C.5	Percentage of MS4 coverage area screened in the reporting year per S5.C.5.d.i. (Required to screen 12% on average each year.) 18

Number	Permit Section	Question
36a	S5.C.5	<p>Cite field screening techniques used to determine percent of MS4 screened.</p> <p>The City performs inspections on all known publicly owned or operated stormwater management facilities and catch basins. All inspection forms require screening for illicit discharge. The total number of basins inspected in 2021 was 977. Including the SE annexation, adopted in August 2021, the City has a total of 5,900 known catch basins within the City limits. There are a total of 90 known City owned or operated flow control and/or treatment BMP facilities. All 90 facilities were inspected in 2021 and all were screened for illicit discharge. Illicit discharge screening, at the time of inspection, resulted in 18% of the system screened for illicit discharge.</p>
37	S5.C.5	<p>Percentage of total MS4 screened from permit effective date through the end of the reporting year. (S5.C.5.d.i.)</p> <p>44</p>
38	S5.C.5	<p>Describe how you publicized a hotline telephone number for public reporting of spills and other illicit discharges in the Comments field. (S5.C.5.d.ii)</p> <p>https://www.lakestevenswa.gov/FormCenter/Public-Works-3/Water-Quality-Investigation-Request-38</p>
39	S5.C.5	<p>Implemented an ongoing illicit discharge training program for all municipal field staff per S5.C.5.d.iii.</p> <p>Yes</p>
40	S5.C.5	<p>Implemented an ongoing program to characterize, trace, and eliminate illicit discharges into the MS4 per S5.C.5.e.</p> <p>Yes</p>
41	S5.C.5	<p>Municipal illicit discharge detection staff are trained to conduct illicit discharge detection and elimination activities as described in S5.C.5.f.</p> <p>Yes</p>
42	S5.C.5	<p>Attach a report with data describing the actions taken to characterize, trace, and eliminate each illicit discharge reported to, or investigated by, the Permittee as described in S5.C.5.g. The submittal must include all of the applicable information and must follow the instructions, timelines, and format described in Appendix 12.</p> <p>Imported from WQWebIDDE</p>
43	S5.C.6.	<p>Implemented an ordinance or other enforceable mechanism to effectively address runoff from new development, redevelopment, and construction sites per the requirements of S5.C.6.b.i-iii.</p> <p>Yes</p>
44	S5.C.6.	<p>Revised ordinance or other enforceable mechanism to effectively address runoff from new development, redevelopment, and construction sites per the requirements of S5.C.6.b.i-iii. (Required no later than June 30, 2022)</p> <p>Not Applicable</p>
45	S5.C.6.	<p>Number of adjustments granted to the minimum requirements in Appendix 1. (S5.C.6.b.i. and Section 5 of Appendix 1)</p> <p>0</p>

Number	Permit Section	Question
46	S5.C.6.	Number of exceptions/variances granted to the minimum requirements in Appendix 1. (S5.C.6.b.i., and Section 6 of Appendix 1) 0
47	S5.C.6.	Reviewed Stormwater Site Plans for all proposed development activities that meet the thresholds adopted pursuant to S5.C.6.b.i. (S5.C.6.c.i) Yes
47a	S5.C.6.	Number of site plans reviewed during the reporting period. 279
48	S5.C.6.	Inspected, prior to clearing and construction, permitted development sites per S5.C.6.c.ii, that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 – Determining Construction Site Sediment Damage Potential? No
48a	S5.C.6.	If no, inspected, prior to clearing and construction, all construction sites meeting the minimum thresholds (S5.C.6.c.ii)? Yes
49	S5.C.6.	Inspected permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls per S5.C.6.c.iii. Yes
49a	S5.C.6.	Number of construction sites inspected per S5.C.6.c.iii. 22
49b	S5.C.6.	Inspected stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every 6 months per S5.C.6.c.iv? No
50	S5.C.6.	Inspected all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. (S5.C.6.c.v) Yes
51	S5.C.6.	Verified a maintenance plan is completed and responsibility for maintenance is assigned for projects prior to final approval and occupancy being granted. (S5.C.6.c.v) No
52	S5.C.6.	Number of enforcement actions taken during the reporting period (based on construction phase inspections at new development and redevelopment projects). (S5.C.6.c.ii-iv)(S5.C.7.c.viii) 1
53	S5.C.6.	Achieved at least 80% of scheduled construction-related inspections. (S5.C.6.c.vi) No

Number	Permit Section	Question
54	S5.C.6.	Made Ecology's Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity available to representatives of proposed new development and redevelopment? (S5.C.6.d) Yes
55	S5.C.6.	All staff whose primary job duties are implementing the program to control stormwater runoff from new development, redevelopment, and construction sites including permitting, plan review, construction site inspections, and enforcement are trained to conduct these activities? (S5.C.6.e) Yes
56	S5.C.7.	Implemented maintenance standards that are as protective, or more protective, of facility function than those specified in the Stormwater Management Manual for Western Washington or a Phase I program approved by Ecology per S5.C.7.a.? Yes
57	S5.C.7.	Updated maintenance standards specified in Stormwater Management Manual for Western Washington per S5.C.7.a? (Required no later than June 30, 2022) Yes
58	S5.C.7.	Applied a maintenance standard for a facility or facilities which do not have maintenance standards specified in the Stormwater Management Manual for Western Washington? If so, note in the Comments field what kinds of facilities are covered by this alternative standard. (S5.C.7.a) No
59	S5.C.7.	Verified that maintenance was performed per the schedule in S5.C.7.a.ii when an inspection identified an exceedance of the maintenance standard. Yes
59a	S5.C.7.	Attach documentation of maintenance time frame exceedances that were beyond the Permittee's control. 10_2021 inspection and mainten_59a_03302022153754
60	S5.C.7.	Implemented an ordinance or other enforceable mechanisms to verify long-term operation and maintenance of stormwater treatment and flow control BMPs/facilities regulated by the permittee per (S5.C.7.b.i (a))? Yes
61	S5.C.7.	Annually inspected stormwater treatment and flow control BMPs/facilities regulated by the Permittee per S5.C.7.b.i(b) No
61a	S5.C.7.	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.7.b.i (b) Not Applicable
62	S5.C.7.	Achieved at least 80% of scheduled inspections to verify adequate long-term O&M. (S5.C.7.b.ii) No

Number	Permit Section	Question
63	S5.C.7.	Annually inspected all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. (S5.C.7.c.i) No
63a	S5.C.7.	Number of known municipally owned or operated stormwater treatment and flow control BMPs/facilities. (S5.C.7.c.i) 90
63b	S5.C.7.	Number of facilities inspected during the reporting period. 90
63c	S5.C.7.	Number of facilities for which maintenance was performed during the reporting period. 31
64	S5.C.7.	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.7.c.i. Not Applicable
65	S5.C.7.	Conducted spot checks and inspections (if necessary) of potentially damaged stormwater facilities after major storms as per S5.C.7.c.ii. Yes
66	S5.C.7.	Inspected municipally owned or operated catch basins and inlets every two years or used an alternative approach? Cleaned as needed? (S5.C.7.c.iii) No
66a	S5.C.7.	Number of known catch basins? 5900
66b	S5.C.7.	Number of catch basins inspected during the reporting period? 977
66c	S5.C.7.	Number of catch basins cleaned during the reporting period? 48
67	S5.C.7.	Attach documentation of alternative catch basin cleaning approach, if used. (S5.C.7.c.iii. (a)-(c)) Not Applicable
68	S5.C.7.	Implemented practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the Permittee, and road maintenance activities under the functional control of the Permittee. (S5.C.7.d) No

Number	Permit Section	Question
69	S5.C.7.	<p>Documented practices, policies, and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the Permittee, and road maintenance activities under the functional control of the Permittee. (S5.C.7.d – Required by December 31, 2022)</p> <p>Not Applicable</p>
70	S5.C.7.	<p>Implemented an ongoing training program for Permittee employees whose primary construction, operations or maintenance job functions may impact stormwater quality. (S5.C.7.e)</p> <p>Yes</p>
71	S5.C.7.	<p>Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.C.7.f)</p> <p>No</p>
72	S5.C.7.	<p>Updated, if needed, SWPPPs according to S5.C.7.f no later than December 31, 2022.</p> <p>Not Applicable</p>
73	S5.C.8	<p>Adopted ordinance(s), or other enforceable documents, requiring the application of source control BMPs for pollutant generating sources associated with existing land uses and activities per S.5.C.8.b.i. (Required by August 1, 2022)</p> <p>Not Applicable</p>
74	S5.C.8	<p>Established an inventory per S5.C.8.b.ii. (Required by August 1, 2022.)</p> <p>Not Applicable</p>
75	S5.C.8	<p>Implemented an inspection program S5.C.8.b.iii (Required by January 1, 2023).</p> <p>Not Applicable</p>
76	S5.C.8	<p>Implemented a progressive enforcement policy per S5.C.8.b.iv (Required by January 1, 2023).</p> <p>Not Applicable</p>
77	S5.C.8	<p>Attach a summary of actions taken to implement the source control program per S5.C.8.b.iii and S5.C.8.b.iv.</p> <p>Not Applicable</p>
78	S5.C.8	<p>Attach a list of inspections, per S5.C.8.b.iii, organized by the business category, noting the amount of times each business was inspected, and if enforcement actions were taken.</p> <p>Not Applicable</p>
79	S5.C.8	<p>Implemented an ongoing source control training program per S5.C.8.b.v?</p> <p>Not Applicable</p>

Number	Permit Section	Question
80	S7	Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A) Yes
81	S7	For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A) 11_TMDL activities_81_03302022153837
82	S8	Submitted payment for cost-sharing for Stormwater Action Monitoring (SAM) status and trends monitoring no later than December 1, 2019 (S8.A.1); and no later than August 15 of each subsequent year? (S8.A.2.a.) Yes
84	S8	Submitted payment for cost-sharing for SAM effectiveness and source identification studies no later than December 1, 2019 (S8.B.1); and no later than August 15 of each subsequent year (S8.B.2.a or S8.B.2.c)? Yes
86	S8	If conducting stormwater discharge monitoring in accordance with S8.C.1, submitted a QAPP to Ecology no later than February 1, 2020? (S8.C.1.b and Appendix 9) Not Applicable
87	S8	If conducting stormwater discharge monitoring in accordance with S8.C.1, attach a data and analysis report per S8.C.1. and Appendix 9. (Due annually beginning March 31, 2021.) Not Applicable
88	G3	Notified Ecology in accordance with G3 of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare or the environment. (G3) Yes
89	G3	Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A. Yes
90	Compliance with standards	Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1) Yes
91	Compliance with standards	If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a. Not Applicable
92	Compliance with standards	Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3 and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d) 9_S4F_20211129_ihnot sewer spi_92_03302022153957

Number	Permit Section	Question
93	G20	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20) Yes
94	G20	Number of non-compliance notifications (G20) provided in reporting year. List permit conditions described in non-compliance notification(s) in Comments field. 9
94a	G20	List permit conditions described in non-compliance notification(s). S5.C.6.c.iv S5.C.6.c.vi S5.C.6.c.v S5.C.7.b.i(b) S5.C.7.b.ii S5.C.7.c.i S.5.C.7.c.iii S5.C.7.f S7.A

Attachments:

View Files Attached to Submission

	DocDescr	DocName	DocExt	DocID	SubID	AppName
View	WAR045523_1_03182022123017	1_Annexation_2021_2_Ordinance_1_03182022123017	.pdf	1231046	1810398	wqwebportal
View	WAR045523_59a_03302022153754	10_2021 inspection and mainten_59a_03302022153754	.xlsx	1234234	1810398	wqwebportal
View	WAR045523_81_03302022153837	11_TMDL activities_81_03302022153837	.docx	1234235	1810398	wqwebportal
View	WAR045523_03302022034059	12_watershed_assessment_map_03302022034059.pdf	.pdf	1234239	1810398	wqwebportal
View	WAR045523_17a_03302022151259	13_watershed_assessment_table__17a_03302022151259	.xlsx	1234205	1810398	wqwebportal
View	WAR045523_2_03302022151035	3_Lake Stevens SWMP 2022_final_2_03302022151035	.docx	1234201	1810398	wqwebportal
View	WAR045523_21_03182022123541	4_Ed and outreach summary_21_03182022123541	.pdf	1231047	1810398	wqwebportal
View	WAR045523_23a_03182022162446	5_S5C2aiic_strategy and schedu_23a_03182022162446	.docx	1231128	1810398	wqwebportal
View	WAR045523_26a_03182022132602	6_stewardship opportunities_26a_03182022132602	.docx	1231070	1810398	wqwebportal
View	WAR045523_30a_03182022151734	7_drainage point attributes_30a_03182022151734	.xlsx	1231117	1810398	wqwebportal
View	WAR045523_03302022034206	8_PPA_CityReport_Lakestevens exit report_2021_0330	.pdf	1234240	1810398	wqwebportal
View	WAR045523_92_03302022153957	9_S4F_20211129_ihnot sewer spi_92_03302022153957	.pdf	1234238	1810398	wqwebportal
View	WAR045523-2021-ImportedIDDEs_03302022153001	WAR045523-2021-ImportedIDDEs_03302022153001	.xml	1234224	1810398	wqwebportal

[Close](#)