



COMMERCIAL BUILDING PERMIT HANDOUT

Effective January 1, 2026, this document is no longer a requirement for the application; instead, it serves as a guide to the information needed to complete the Combination Building Permit Applications in [Citizen Connect](#).

PROJECT ADDRESS:				
PARCEL NUMBER:				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
New	Tenant Improvement	Retaining Wall	Detention Vault	Other

PRIMARY CONTACT PERSON:	PROPERTY OWNER:
Name:	Name:
Address:	Address:
City/State/Zip:	City/State/Zip:
Phone:	Phone:
Email:	Email:
CONTRACTOR:	ENGINEER:
Company:	Company:
Contact Name:	Contact Name:
Address:	Address:
City/State/Zip:	City/State/Zip:
Phone:	Phone:
Email:	Email:
State Contractor's License #:	
UBI#:	
TENANT:	ARCHITECT:
Company:	Company:
Contact Name:	Contact Name:
Address:	Address:
City/State/Zip:	City/State/Zip:
Phone:	Phone:
Email:	Email:

DEFERRED SUBMITTALS				
Plumbing	Mechanical	Fire	Racking	Other _____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PROJECT DESCRIPTION				VALUATION: \$ _____:			
Occupancy Type		Zoning		Floor 1 SF		Floor 4 SF	
Construction Type		Building height		Floor 2 SF		Floor 5 SF	
Mixed Use	Yes No	No of dwelling units		Floor 3 SF		Floor 6 SF	

Applications are received by the Building Official under the provisions of Lake Stevens Municipal Code and shall expire by limitation and become null and void if permit is not obtained within 180 days of this application.

Approved 1/2026