



One Community Around The Lake

2024 Mayor's Preliminary Proposed Budget - Capital

BARB STEVENS, FINANCE DIRECTOR

SEPTEMBER 26, 2023

2024 Budget Calendar

City of Lake Stevens Schedule	Budget Process Step	Required Deadline Per RCW
September 26, 2023	Council Budget Session – 2024 Capital & Transportation Benefit Projects	
October 3, 2023	Council Budget Session – Proposed Budget Discussion	
October 10, 2023	Council Budget Session – Finalize Proposed Budget	11/2/2023
October 24, 2023	Public Hearing - Property Taxes <i>(SnoCo Assessor by Mid-November)</i>	
October 24, 2023	Public Hearing #1 - Preliminary Budget Hearing	11/25/2023
November 14, 2023	Final Public Hearing and Budget Adoption	12/4/2023
November 28, 2023	Final Public Hearing (continuation) (If needed)	12/7/2023



2024 Budget Priorities

- Maintain Public Health & Safety
 - American Public Works Association (APWA) Accreditation
 - Enhance Transportation Program
 - Enhance Park & Recreation Program
 - Complete Capital Projects in Process
- Streamlining Citywide Process to Increase Levels of Service (LOS)
- Attract & Retain Highly Qualified Staff

2024 -2029 Capital Improvement Plan

57 Total Projects - \$118,307,000

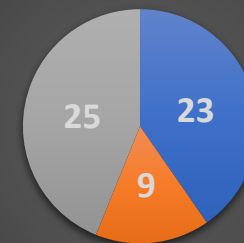
2024 – 32 Projects

- Multiyear Projects \$63,090,000
- 2024 portion - \$23,880,000
 - 27 of these projects were either budgeted in 2023 or have funds “set-aside”
 - Remaining have been in planning stages

Prioritization Rationale

- Scoring Matrix
 - Safety
 - Available Resources
 - Potential Funding Sources
 - Grants
 - Debt Service

Project Required in 2024



YES	23
MAYBE	9
NO	25

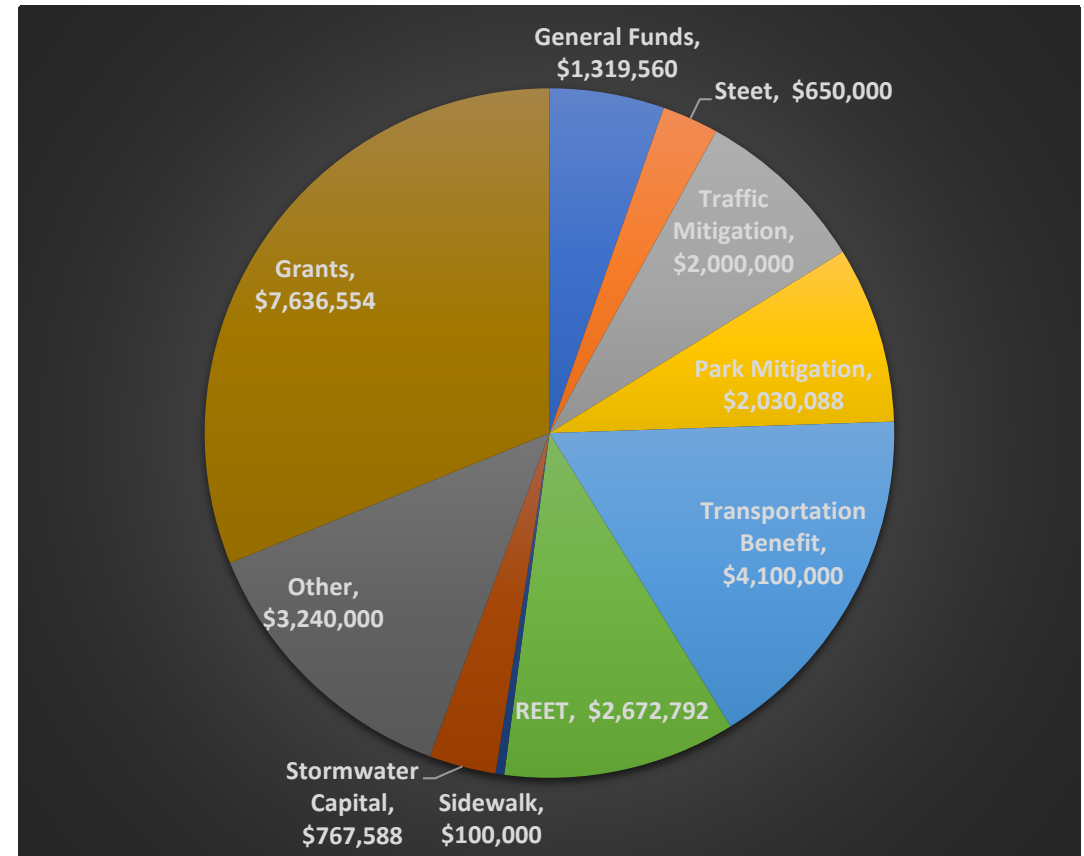
■ YES ■ MAYBE ■ NO

2024 Capital Project Budget Summary

Funding Sources

General Funds	\$	1,319,560
Steet	\$	650,000
Traffic Mitigation	\$	2,000,000
Park Mitigation	\$	2,030,088
Transportation Benefit	\$	4,100,000
REET	\$	2,672,792
Sidewalk	\$	100,000
Stormwater Capital	\$	767,588
Other	\$	3,240,000
Grants	\$	7,636,554

- *General Fund includes Pandemic Recovery*
- *Other includes sale of property*
- *Includes Debt Service – not total debt*



Transportation Benefit Program

Sidewalk/Walkway/Trail	Start	End	Cost Estimate
16th Street NE	Main Street	Machias Cutoff	1,060,544
91st Ave SE	4th St. SE	Market Street	606,528
91st Ave SE	8th Street SE	4th Street SE	808,704
117th Ave NE	20th Street NE	26th Street NE	1,224,288
91st Ave SE	20th Street SE	12th Street SE	1,179,360
North Lakeshore Drive	Main Street	123rd Ave NE	131,976
Soper Hill	Lake Drive	RAB at SR9	1,714,284
113 th Ave NE	32nd Street NE	36th Street NE	68,796
20th Street NE	Main Street	131st Ave SE	29,484
Grade Road	Hartford Drive	Library	383,292
Hartford Drive	20th St NE	21st Street NE	303,264
123rd Ave NE	22nd Street NE	North Lakeshore Drive	421,200
83rd Ave NE	20th Street SE	17th Street SE	477,360
99th Ave NE	1st Street NE	Chapel Hill Road	101,088
North Lakeshore Drive	123rd Ave NE	North Lakeshore Swim Beach	692,172
99 th Ave NE	Sunnycrest Elem.	30th Street NE	741,312
99th Ave SE	20th St. SE	8th St. SE	1,718,496
South Lake Stevens Road	East Lakeshore Drive	123rd Street SE	2,729,376
20th Street SE	S. Lake Stevens Road	113th Drive SE	1,151,280
4th Street NE	97th Drive NE	98th Drive NE	263,952

* Sidewalk/Walkway/Trail Improvements – Sidewalk and walkway replacement/maintenance, connection of missing links and ADA improvement upgrades, construction of new walkways and trail links

Transportation Benefit Program

Roadway	Start	End	Cost Estimate
Pavement Preservation (Annual Allocation)			500,000
79th Ave SE Access Road	20th St. NE	83rd Ave SE	3,163,500
Main Street	16th Street NE	20th Street NE	7,198,720
91st Street NE	Market Place	SR 204	6,748,800
Traffic and Pedestrian Safety Programs - Striping, pavement marker/delineators, and traffic control devices, sight improvements, traffic configuration, walkway and trail safety			

Type	Project No.	Project Name	Total Project Cost	Required in 2024	2024	Forecasted 2025	Description
STREETS	RD-101	Main Street Improvements (16th St NE to 20th St NE)	\$ 4,500,000	Y	\$ 4,500,000		Multi-use path, street frontage improvements along Main Street between 16th St to 20th St.
	RD-113	20th St NE and Main Street Improvements	\$ 3,200,000	Y	\$ 200,000	\$ 3,000,000	Construct roundabout and frontage improvements per the downtown subarea plan.
	TBD-02	91st Ave SE Sidewalk (4th to Market)	\$ 900,000	Y	\$ 900,000		TBD sidewalk along the east side of 91st Ave SE between 4th and Market. Includes ROW and typical frontage improvements including stormwater.
	TBD-03	91st Ave SE Sidewalk (8th to 4th St SE)	\$ 425,000	Y	\$ 425,000		TBD sidewalk along the east side of 91st Ave SE between 8th and 4th. Includes ROW and typical frontage improvements including stormwater.
	TBD-04	117th Ave NE Sidewalk (20th to 26th St NE)	\$ 1,655,000	Y	\$ 175,000	\$ 80,000	TBD sidewalk along one side of 117th Ave NE between 20th St and 26th St. Includes ROW and typical frontage improvements including stormwater.
	RD-106	79th Ave SE & 8th St SE Intersection Improvements	\$ 650,000	Y	\$ 650,000		Improve the intersection at 79th Ave SE and 8th Street SE. Implement safety improvements at adjacent intersections along corridor.
	RD-201	Wayfinding Signage	\$ 100,000	Y	\$ 100,000		Procure and install wayfinding and welcome signs throughout City.
	RD-202	ADA & Sidewalk Improvements	\$ 600,000	Y	\$ 100,000	\$ 100,000	Curb ramp and sidewalk repair, maintenance, reconstruction in support of the ADA Transition Plan.
	RD-203	Pavement Preservation Program	\$ 5,400,000	Y	\$ 900,000	\$ 900,000	Annual pavement preservation activities including grind and overlay, crack sealing.
	RD-102I	91st Ave NE Commercial Revitalization Phase I	\$ 3,850,000	M	\$ 350,000	\$ 3,500,000	Market Place to SR 204, upgrade road to minor arterial road standard between Market Place to SR 204.
	RD-204	Local Road Safety Plan	\$ 350,000	M	\$ 100,000	\$ 50,000	Update LRSP with recent collision data, identify safety concerns and countermeasures, prep for grant opportunities, implement improvements.
	RD-205	Traffic Calming Program	\$ 400,000	M	\$ 150,000	\$ 50,000	Create Traffic Calming Program with stakeholder engagement, update code, notify public, implement.
PARKS	PR-100	Frontier Heights Phase II	\$ 1,800,000	Y	\$ 1,800,000		Phase 2 - multi use synthetic athletic field, 4 pickleball courts, parking, sensory garden, labyrinth.
	PR-201	N Cove Marina Feasibility & Marine Unit Relocation	\$ 3,200,000	Y	\$ 200,000		Relocate police/fire boats, repair row dock, feasibility study in 2024. Replace dock and moorage structure in future years.
	PR-109	Lake Stevens Bayview Connector Phase 0 (Powerline Trail)	\$ 1,900,000	Y	\$ 1,900,000		20th Street Ballfields, Dog Park, Playground Phase 1 Trail 20th to 8th Streets, 2 Parking Lots
	PR-104	Cedarwood Community Center	\$ 4,200,000	Y	\$ 500,000	\$ 3,700,000	Phase 2 demo and prep site; phase 3 construct new building.
	PR-102	Eagle Ridge Park Phase II	\$ 1,050,000	Y	\$ 200,000	\$ 850,000	Phase 2 of master plan - playground, walking trail, amphitheater, parking.
	PR-206	Eagle Ridge Property Acquisition	\$ 935,000	M	\$ 10,000		Acquire residential property adjacent to Eagle Ridge Park

Type	Project No.	Project Name	Total Project Cost	Required in 2024	2024	Forecasted 2025	Description
FACILITIES & UTILITY	FC-111	PW Shop Building Feasibility/Preliminary Design	\$ 30,000	Y	\$ 30,000		Prepare feasibility report and preliminary design for additional public works shop building at current shop location.
	FC-108	Security Cameras	\$ 150,000	Y	\$ 100,000	\$ 10,000	Procure and install cameras on municipal facilities to improve security. Includes network infrastructure.
	FC-112	131st Street Infrastructure Improvements	\$ 2,000,000	Y	\$ 2,000,000		Construct new sewer, storm and road improvements along 131st Ave NE from 20th Street NE to Hartford Drive.
	FC-114	Machias Sewer Infrastructure Improvements	\$ 5,000,000	Y	\$ 200,000	\$ 4,800,000	Lift station design, sewer and road improvements along Machias Road.
	FC-101	Museum	\$ 3,150,000	Y	\$ 150,000	\$ 3,000,000	Complete final design of museum and construct
	FC-103	Police Station HVAC	\$ 65,000	M	\$ -	\$ 65,000	The life span on the current HVAC and air conditioning units have met their lifespan and are failing in the Administration/Operations Building. The training center systems were replaced shortly after occupancy. Project includes four AC units and four furnaces.
	FC-102	City Hall Purchase and Tenant Improvement	\$ 10,000,000	M	\$ 7,000,000	\$ 3,000,000	Siting analysis, cost estimating and tenant improvements for a new city hall.
	FC-105	Eagle Ridge Storage Building	\$ 130,000	M	\$ 10,000	\$ 120,000	Restore/remodel the storage facility at Eagle Ridge Park for use by the Parks Department.
	FC-106	Lundeen Park Recreation Building Remodel	\$ 130,000	M	\$ 10,000	\$ 120,000	Remodel the Lundeen Park recreation building for use by vendors and the Parks Department. This project includes security and IT upgrades.
	FC-107	1819 Commercial Building Paint and Remodel	\$ 60,000	M	\$ 60,000		Paint the exterior of the building. Minor remodel of the building including replacement/repair of aging HVAC system and other appliances. This project includes replacement of the eastern fire escape stairway.
STORM	SW-108	36th St Culvert Replacement	\$ 760,000	Y	\$ 60,000	\$ 700,000	Remove the existing fish barrier culvert and replace the culvert that meets fish passage design guidelines at 36th Street NE that conveys a tributary to Catherine Creek.
	SW-201	Hartford Property Acquisition and Restoration	\$ 200,000	Y	\$ 200,000		Purchase lots, demo SFR at 2202 Hartford Drive
	SW-101	Weir Replacement, Channel and Road Improvements	\$ 3,050,000	Y	\$ 650,000	\$ 2,400,000	Replacement of the weir at the outlet of Lake Stevens with a control structure that provides fish passage and automated control of the lake level.
	SW-104	36th Street Bridge Replacement (Bridge 06)	\$ 3,250,000	Y	\$ 250,000	\$ 3,000,000	Bridge 06 spans Catherine Creek and requires a quarterly inspection due to structural concerns. This bridge should be replaced to ensure commercial traffic can access the Hartford Industrial area of the City.

Real Estate Excise Tax I

REET I						
Beginning Balance	2023	2024	2025	2030	2040	2050
	\$ 6,916,527	\$ 7,264,156	\$ 7,487,116	\$ 7,766,144	\$ 10,034,655	\$ 12,996,152
Revenue	2023	2024	2025	2030	2040	2050
Estimated	\$ 1,000,000	\$ 800,000	\$ 700,000	\$ 600,000	\$ 600,000	\$ 600,000
Investment Interest	\$ 232,000	\$ 200,000	\$ 74,871	\$ 77,661	\$ 100,347	\$ 129,962
Debt	2023	2024	2025	2030	2040	2050
2008 Bond - Series A (2028) (SD 2022)	\$ 210,305	\$ 213,540	\$ 211,365			
2015 Bond - Refunding (2023) PD	\$ 96,938					
2019 A1 - PD Bond (2048)PD	\$ 240,850	\$ 240,850	\$ 240,850	\$ 460,100	\$ 459,600	
2019 A2 - PD Bond (2029) Commercial Bldg.	\$ 220,679	\$ 222,050	\$ 218,247			
Bond Fees	\$ 600	\$ 600	\$ 600	\$ 300	\$ 300	
Capital	2023	2024	2025	2030	2040	2050
Security Cameras	\$ 100,000	\$ 100,000	\$ 10,000			
PW Shop Prelim Design - Addt'l Building	\$ 15,000	RF				
Ending Balance	2023	2024	2025	2030	2040	2050
	\$ 7,264,156	\$ 7,487,116	\$ 7,580,925	\$ 7,983,406	\$ 10,275,101	\$ 13,726,114

Restricted Use

- Financing capital projects that are specified in the capital facilities plan element of a comprehensive plan (RCW 82.46.010(6))
- Planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and/or judicial facilities; river and/or waterway flood control projects; and technology infrastructure that is integral to the capital project.
- Majority of expenses are Debt Service related

Real Estate Excise Tax II

Restricted Use

- Financing capital projects that are specified in a capital facilities plan element of a comprehensive plan (RCW 82.46.035(5))
- Planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and **planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.**
- Can utilize funds for REET I allowable uses with additional analysis and reporting.
- Debt Service Payments
- Capital Projects

REET II		2023	2024	2025	2030	2040	2050
Beginning Balance							
		\$ 6,542,024	\$ 3,844,593	\$ 2,755,811	\$ 2,958,404	\$ 3,174,522	\$ 9,118,904
Revenue							
Estimated		\$ 1,000,000	\$ 800,000	\$ 700,000	\$ 600,000	\$ 600,000	\$ 600,000
Investment Interest		\$ 220,000	\$ 200,000	\$ 27,558	\$ 29,584	\$ 31,745	\$ 91,189
Retainage		\$ 100,000					
Grant Reimb - Festival Street (Commerce)		\$ 181,028					
Grant Reimb - 24th/91st (TIB)		\$ 22,366					
Grant Reimb - Frontier Heights Park		\$ 160,000					
Grant Reimb - Eagle Ridge (RCO)			\$ 428,210				
Main Street			\$ 1,959,620	\$ 2,500,000			
Other Grants		\$ 5,000					
Debt							
2021A Infrastructure Bond (2040)		\$ 609,450	\$ 608,800	\$ 607,850	\$ 608,900	\$ 607,700	
Bond Fees		\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	
Capital			2024	2025	2030	2040	2050
ADA Ramp Upgrades (\$300K-309)		\$ 100,000					
Sunset Park Improvements		\$ 429,855					
Sunset Dock		\$ 105,000					
Frontier Heights		\$ 160,000					
Eagle Ridge		\$ 505,371					
17004 - 24th St SE & 91st Ave - (grant)		\$ 22,366					
17005 - 24th St SE & 91st Ave		\$ 857,126					
Festival Street (partial grant)		\$ 373,000					
Festival Street Restrooms (partial grant)		\$ 485,000					
Mill Spur DT Parking		\$ 160,000					
Main (\$500k from TIZ1, \$2M TB)		\$ 241,600	\$ 2,000,000	\$ 2,500,000			
79th Ave SE Access Road		\$ 54,069	RF				
91st Ave NE Revitalization		\$ 50,000					
131st Sewer Extension		\$ 132,588	\$ 1,767,412				
Machias Sewer Infrastructure			\$ 100,000				
Transfer Out - DT / Retainage		\$ 100,000					
Ending Balance							
		\$ 3,844,593	\$ 2,755,811	\$ 2,875,120	\$ 2,978,688	\$ 3,198,167	\$ 9,810,093

2024 Budget Calendar (Next Steps)

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October 3, 2023	Council Budget Session – Proposed Budget Discussion	
October 10, 2023	Council Budget Session – Finalize Proposed Budget	11/2/2023
October 20, 2023	Proposed Budget & Budget Message Made Available to the Public	11/21/2023
October 24, 2023	Public Hearing - Property Taxes (SnoCo Assessor by Mid-November)	
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