

**FOR STAFF USE ONLY**

PERMIT #

APPLICATION DATE



# FIRE CONSTRUCTION PERMIT SUBMITTAL CHECKLIST

SERVING THE CITIES OF LAKE STEVENS, MONROE AND SULTAN**SITE LOCATION**

Site address:

Parcel Number:

Project name/tenant:

Associated permits:

Property Owner email:

Phone:

**Applicant/Primary Contact Person Information**

Contact Person:

Company Name:

Phone:

Email:

Address:

City:

State:

Zip:

**Contractor**

Contractor Name:

State Contractors License#:

Contact Person:

Expiration Date:

UBI#

City business license#:

Business Address:

City:

Phone:

State:

Zip:

Email:

**Project Information**☐ Tenant Improvement / system modification☐ New System

Description of project:

Project Value:

## Type of Permit

**Note:** Check the appropriate scope of work to determine which permit you are applying for. **ONLY ONE PERMIT TYPE IS ALLOWED PER APPLICATION.** Both a permit application and associated submittal checklist are required at time of permit application. Permit submittals will not be accepted without associated permit submittal checklist.

## CONSTRUCTION PERMIT APPLICATION TYPE

### AUTOMATIC FIRE-EXTINGUISHING SYSTEM

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Tenant Improvement | <input type="checkbox"/> System Modification                      | <input type="checkbox"/> New System                                 |
| <input type="checkbox"/> Type of system     | NFPA 13   | <input type="checkbox"/> NFPA 13D <input type="checkbox"/> NFPA 13R |
| <input type="checkbox"/> # of heads/devices | Quick Start Permit - add/relocation of 19 or less sprinkler heads |   |
- 
- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Hood Suppression system                                 | <input type="checkbox"/> Pre-engineered | <input type="checkbox"/> Custom Engineered |
| <input type="checkbox"/> Other alt. type system<br>(FM200, dry agent, foam, etc) |   |  |

### COMPRESSED GASES

- ☐ Carbon dioxide used in beverage dispensing operations
- ☐ All other compressed gasses

### CRYOGENIC FLUIDS

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 500 gallons or less | <input type="checkbox"/> 501-1000 gallons | <input type="checkbox"/> Over 1001 gallons |
|--|---|--|

### EMERGENCY RESPONDER COMMUNICATION COVERAGE SYSTEM

- ☐ Passive Distributed Antenna System
- ☐ Active, Hybrid or Digital Distributed Antenna System

### ENERGY STORAGE SYSTEMS

### FIRE ALARM AND DETECTION SYSTEMS AND RELATED EQUIPMENT

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> NEW  | <input type="checkbox"/> Tenant Improvement | <input type="checkbox"/> System Modification |
| <input type="checkbox"/> Number of devices  |   |  |
| <input type="checkbox"/> FACP or Transmitter  | <input type="checkbox"/> New                | <input type="checkbox"/> Replacement         |
| <input type="checkbox"/> Quick Start Permit - add/relocation of 7 or less <u>notification</u> devices only. |   |  |

### FIRE PUMPS AND RELATED EQUIPMENT

### FLAMMABLE AND COMBUSTIBLE LIQUIDS

- ☐ <500 gallons
- ☐ >/= 500-1000 gallons
- ☐ > 1000 gallons
- ☐ Residential Fuel Tank Install or Abandonment

### FUEL CELL POWER SYSTEMS

### GAS DETECTION SYSTEMS

### GATES AND BARRICADES ACROSS FIRE APPARATUS ACCESS ROADS

### HAZARDOUS MATERIALS

- ☐ 1-2 Materials in Excess of Permit Amount
- ☐ 3-5 Materials in Excess of Permit Amount
- ☐ >5 Materials in Excess of Permit Amount

<input type="checkbox"/>	<b><u>HIGH PILED COMBUSTIBLE STORAGE</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> High Piled Storage Installation		<input type="checkbox"/> High Piled Storage Modification	
<input type="checkbox"/>	<b><u>INDUSTRIAL OVENS</u></b>			
<input type="checkbox"/>	<b><u>LP GAS</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Tank 500 gallons or less	<input type="checkbox"/> Tank 501-1000 gallons	<input type="checkbox"/> Tank over 1000 gallons	
<input type="checkbox"/>	<input type="checkbox"/> Residential LP-Gas System			
<input type="checkbox"/>	<b><u>MOTOR VEHICLE REPAIR ROOMS AND BOOTHS</u></b>			
<input type="checkbox"/>	Pre-engineered Booth		<u>Site built room, booth</u>	
<input type="checkbox"/>	<b><u>PLANT EXTRACTION SYSTEMS</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> \$28000 OR LESS	<input type="checkbox"/> \$28,001-\$55,000	<input type="checkbox"/> \$55,001-100,000	<input type="checkbox"/> OVER \$100,000
<input type="checkbox"/>	<b><u>PRIVATE FIRE HYDRANTS (N/A in Monroe)</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Number of Hydrants			
<input type="checkbox"/>	<b><u>SMOKE CONTROL OR SMOKE EXHAUST SYSTEMS</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Passive		<input type="checkbox"/> Mechanical	
<input type="checkbox"/>	<b><u>SOLAR PHOTOVOLTAIC POWER SYSTEMS</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Residential PV System		<input type="checkbox"/> Commercial PV System	
<input type="checkbox"/>	<b><u>SPECIAL EVENT STRUCTURE</u></b>			
<input type="checkbox"/>	<b><u>SPRAYING OR DIPPING</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Pre-engineered w/documents			
<input type="checkbox"/>	<input type="checkbox"/> Site built or used w/o documents			
<input type="checkbox"/>	<b><u>STANDPIPE SYSTEMS</u></b>			
<input type="checkbox"/>	<b><u>TEMPORARY MEMBRANE STRUCTURES AND TENTS</u></b>			
<input type="checkbox"/>	<input type="checkbox"/> Duration / commercial use <3 days			
<input type="checkbox"/>	<input type="checkbox"/> <u>Duration / commercial use &gt;4 days and &lt; 180 days</u>			
<input type="checkbox"/>	<input type="checkbox"/> <u>Temporary assembly membrane structures, canopies and tents 50-99 persons</u>			
<input type="checkbox"/>	<input type="checkbox"/> <u>Temporary assembly membrane structures, canopies, and tents over 100 persons</u>			
<input type="checkbox"/>	<input type="checkbox"/> <u>Temporary membrane structure for CFRS (fireworks) facility</u>			
<input type="checkbox"/>	<b><u>UNDERGROUND SUPPLY PIPING FOR AUTOMATIC SPRINKLER SYSTEMS</u></b>			

### **ELECTRONIC SUBMITTAL INSTRUCTIONS FOR DIFFERENT CITIES**

**MONROE** – [monroewa.gov/259/permit-applications](https://monroewa.gov/259/permit-applications)

**LAKE STEVENS** - [apps.lakestevenswa.gov/citizen/web\\_public/citizenconn](https://apps.lakestevenswa.gov/citizen/web_public/citizenconn)

**SULTAN**- [https://public.mygov.us/sultan\\_wa](https://public.mygov.us/sultan_wa)

Signature of applicant: \_\_\_\_\_ Date Signed: \_\_\_\_\_