



FIRE CONSTRUCTION PERMIT SUBMITTAL CHECKLIST

SERVING THE CITIES OF LAKE STEVENS, MONROE AND SULTAN

GATES AND BARRICADES ACROSS FIRE APPARATUS ACCESS ROADWAYS

PROJECT INFORMATION	
Site address:	Associated Permits:
Project Name / Tenant:	Property Owner:

Electronic file standards

File naming standard: Electronic plans and documents shall be named as specified in bold type under “permitting requirements”. For example, the seating plan must be named “Seating Plan”.

Acceptable file types: Plans, calculations, specifications and supporting documents shall be uploaded as a PDF file.

Document Orientation: All plans must be uploaded in “Landscape” format in the horizontal position. All other documents can be in “Portrait” format.

CODE EDITIONS

- 2021 Washington State Fire and Building Code and as applicable -
Lake Stevens Municipal Code 14.84, Monroe Municipal code 15.04.110 and Sultan
Municipal Code 15.05.

PERMITTING REQUIREMENTS

A Fire Construction Permit is required to install or modify a **gate or barricade across a fire apparatus access road** by Section 105.6.11 of the 2021 Washington State Fire Code and local code amendments. The following information is required at time of application for the Fire Construction Permit.

Main office: 360-805-0338, Inspection request 360-805-0338 option 1,
Email: FireMarshal@SRFR.org , Headquarters: 163 Village Court, Monroe, WA 98272

- Completed Fire Construction permit submittal application
- Completed “Gate or Barricade across a fire apparatus access road - submittal checklist”
- Plans

PLANS

The following is a list of information required on all plan submittals for review of a “Gates and barricades across fire access roadways” permit application. The plan shall be drawn to 1/8”=1'-0” minimum scale. The applicant is required to submit all of this information so an accurate and timely review may be done:

- Site plan showing roadway width, gate/barricade location, property lines, Knox box/Knox gate key location
 - All gates/barricades shall provide a means of access for fire apparatus access in commercial areas and on public/private roadways accessing more than two homes shall be automatic electric gates. Manual gates shall not be allowed. Gates shall be fitted with an Opticom IR receiver facing both directions of travel and a Knox Gate Key Override Switch model # 3502. Gates accessing two residential homes or less are exempted from these requirements, but are encouraged to voluntarily comply to facilitate rapid entry by first responders.
 - Visit www.KnoxBox.com to order Model # 3502 gate override switch. Visit www.tomar.com to order a TOMAR 2795-2 Dual Strobe switch assembly.
- Provide equipment specification sheets showing the following:
 - Electric gate openers being listed in accordance with UL 325
 - Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.
- Provide details on the proposed means of emergency operation during power outages.