



LAND DISTURBANCE (GRADING) SUBMITTAL CHECKLIST

There are two levels of Grading Permits based on the amount of work being undertaken per [LSMC 14.50](#). Please be advised that per [LSMC 14.50.115](#), land disturbance associated with an approved building permit or approved construction plans does not require a land disturbance permit.

Type I (Minor) Permit: Projects that increase the impervious surface amount by 5% or 2,000 square feet, significantly alter drainage, or land disturbance proposed within the boundaries of any drainage, access or utility easements.

Type II (Major) Permit: Any grading, excavation or filling activity that equals or exceeds 100 cubic yards or any land clearing activity that removes vegetation equal to or greater than 5,000 square feet.

The following items are required for Grading Permit Applications:

Required Submittal Items:

1. Completed Type I/II Permit Application Form
2. A brief narrative of the project that describes the current site conditions (topography, access, known critical areas, etc.), development goals (e.g., specific land use), and development intensity (e.g., commercial square feet, number of dwelling units, etc.)
3. Public Notice Documents - see Public Notice Handout (Type II only)
4. Environmental (SEPA) Checklist (if project exceeds 100 cubic yards)
5. A critical areas report per [LSMC 14.88](#) identifying steep slopes, aquifer recharge areas, wetlands, streams and their associated buffers (if applicable)
6. Drainage/ Stormwater Report (if applicable)
7. Geotechnical Report/ Soils Report (if applicable)
8. Cultural resource management report (if applicable)
9. Intake Fee
10. Other materials require by Planning Director (see permit requirements for mandatory pre-application reviews)

Site Plan Requirements (Plan shall be legible and presented in a common scale):

11. The proposed clearing and/ or grading area, subject property and vicinity
12. Proposed and existing elevations
13. Proposed drainage including all surface and subsurface drainage improvements
14. Location/ details of all erosion and sediment control measures
15. Any building or structures on the subject property and/ or will be affected by the proposed grading activities
16. Locations of significant trees and/ or stands of significant trees as defined in [Chapter 14.08](#)
17. All critical areas and associated buffer areas as defined in [Chapter 14.88](#)