



PRIVATE BUOY OR MARKER SUBMITTAL CHECKLIST

Private buoys and markers, which meet specific requirements, are allowed on Lake Stevens and on State-owned aquatic lands. Lake Stevens Municipal Code [\(LSMC\) 10.16.070](#) provides detailed requirements. These requirements are summarized below. Usually, buoys and markers require a Shoreline Exemption and a Private Buoy or Marker Permit from the Planning Department, with annual renewal required from the City of Lake Stevens Police Department.

In addition, buoys and markers will require Hydraulic Permit Approval (HPA) or HPA exemption from the Washington Department of Fish and Wildlife (WAF&W) before permit issuance. A Buoy/Marker authorization is required from the Washington Department of Natural Resources (WADNR) before permit issuance; and the authorization number is to be placed on the buoy. Applicant to contact both WAF&W and WADNR.

Required Submittal Items:

1. Completed Type I/ II Permit Application Form
2. Intake Fee
3. A brief narrative of the proposal including the following information:
 - a. Purpose of proposed buoy or marker
 - b. Identify upland property owner
 - c. Identify the number of buoys currently in place and the number of buoys to be replaced and/ or added
 - d. Does the buoy swing circle encroach on neighboring properties?
 - e. Describe any accessory projects such as building or replacing a dock, etc.
 - f. Include description of buoy (anchor type, line, float, and length of line between anchor and buoy/ marker) or marker (markings)
4. Site Plan including the following information:
 - a. Vicinity map
 - b. Property boundary lines, existing lots, tracts
 - c. Shoreline Jurisdiction
 - d. Ordinary high-water mark (OHWM) of lake and Base Flood Elevation
 - e. Critical areas (e.g., wetlands, steep slopes, etc.)
 - f. Locations of proposed buoys and existing buoys, floats, docks, etc. within 100 feet. (Buoys, except for buoys within the envelope of a dock as per the Shoreline Master Program, are to be placed to allow full use of any legally pre-existing buoys, floats or docks)
5. Photographs of the site showing existing conditions
6. Completed Shoreline Exemption Application
7. Completed FEMA Floodplain Development Permit Application