

**Attachment 6**  
**City of Lake Stevens**  
**Concurrency Traffic Study Handbook for New Development Applications**

This document provides guidelines for conducting traffic studies required for development projects in Lake Stevens, ensuring compliance with the municipal code regarding concurrency. This document is used by traffic engineers.

- **Concurrency Determinations:** Development projects must follow the procedures outlined in Lake Stevens Municipal Code (LSMC) 14.110 to make concurrency determinations, potentially requiring a traffic study by a licensed professional.
- **Exempt Developments:** Developments that do not create measurable impacts on transportation facilities may be exempt from traffic study requirements.
- **Planned Action Subareas:** Developments within designated Planned Action Subareas are generally assumed to meet concurrency provisions and may not need to provide a level of service (LOS) analysis unless specific conditions apply.
- **Minimum Traffic Study Elements:** Non-exempt developments generating fewer than 25 trips must submit a Traffic Impact Fee (TIF) Worksheet and an Access Plan.
- **Concurrency Evaluation Requirements:** Projects generating 25 or more trips must include trip generation, trip distribution, and level-of-service analysis in their traffic studies.
- **Annual Concurrency Program Report:** The city will prepare an annual report to track development, trip capacity, and key intersections approaching established LOS standards.

*\*AI Summary*