

Attachment 6

City of Lake Stevens

Concurrency Traffic Study Handbook for New Development Applications

This document provides guidelines for conducting traffic studies required for development projects in Lake Stevens, ensuring compliance with the municipal code regarding concurrency. This document is used by traffic engineers.

- **Concurrency Determinations:** Development projects must follow the procedures outlined in Lake Stevens Municipal Code (LSMC) 14.110 to make concurrency determinations, potentially requiring a traffic study by a licensed professional.
- **Exempt Developments:** Developments that do not create measurable impacts on transportation facilities may be exempt from traffic study requirements.
- **Planned Action Subareas:** Developments within designated Planned Action Subareas are generally assumed to meet concurrency provisions and may not need to provide a level of service (LOS) analysis unless specific conditions apply.
- **Minimum Traffic Study Elements:** Non-exempt developments generating fewer than 25 trips must submit a Traffic Impact Fee (TIF) Worksheet and an Access Plan.
- **Concurrency Evaluation Requirements:** Projects generating 25 or more trips must include trip generation, trip distribution, and level-of-service analysis in their traffic studies.
- **Annual Concurrency Program Report:** The city will prepare an annual report to track development, trip capacity, and key intersections approaching established LOS standards.

**AI Summary*