



2026 Budget Calendar

City of Lake Stevens Schedule	Budget Process Step	2025 City Deadline Per RCW
July 1-31 2025	Mid-year Financial Update & Base Budget Preparations	
August 4, 2025	Executive Staff Budget Roundtable – Pre-Request	
August 4, 2025	Budget Request Module Made Available	
August 8, 2025	Budget Instructions to Department Heads	9/8/2025
August 4 – August 22, 2025	DH Budget Prep & Discussions with HR, Finance, City Administrator & Mayor	9/22/2025
August 22, 2025	Department Budgets Filed with Finance Director	9/22/2025
August 27-28, 2025	Budget Review with City Administrator & Mayor	10/1/2025
September 4, 2025	Executive Staff Budget Roundtable	
September 9, 2025	Estimated Revenues & Base Budget	10/6/2025
September 13, 2025	Council Retreat – New Revenues, Preliminary Budget & Strategic Staffing	10/30/25
September 23, 2025	Council Budget Presentation – Compensation Market Study Update	
September 30, 2025	Council Budget Session – Open Discussion & Capital Budget Introduction	
October 14, 2025	Council Budget Presentation – Compensation Market Study	
November 5, 2025	1 st Notice of Public Hearing	11/7/2025
November 12, 2025	2 nd Notice of Public Hearing	11/14/2025
October 21, 2025	Council Budget Session – Budget & Compensation Market Study	
October 28, 2025	Council Budget Session	
October 30, 2025	Proposed Budget & Budget Message Filed	10/30/2025
November 6, 2025	Council Budget Session	
November 11, 2025	Proposed Budget Made Available to the Public	11/19/2025
November 18, 2025	Public Hearing – Setting of Levies (Property Tax Levy – Filed by November 26)	11/26/2025
November 18, 2025	Public Hearing - Proposed Budget Hearing	11/30/2025
November 25, 2025	Final Public Hearing	12/2/2025
December 2, 2025	Final Public Hearing (continuation – if needed)	12/7/2025

Council Meeting Dates